

## LCWDB Finance & Compliance Committee Meeting Agenda

Thursday, June 11, 2026, at 8:00 AM

UCC Environmental

2100 Norman Drive West, #6753, Waukegan, IL 60085

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- I. Call to Order
- II. Public Comment
- III. Chair Report
- IV. Consent Agenda
  - a. December 2025 Finance & Compliance Committee Minutes [Attachment A](#)
- V. Regular Business (ACTION ITEMS)
  - a. Approve the Program Year 26 WIOA Formula Grant Budgets for Adult, Dislocated Worker, and Youth. [Attachment B](#)
- VI. Other Business / Updates
  - a. DCEO Annual Joint Monitoring Update and Review
  - b. Lake County Single Audit Update
  - c. PY25 Grant Expenditure Review
- VII. Member Time
- VIII. Adjournment

### Upcoming Meetings:

#### **LCWD Executive Committee Meeting**

- Wednesday, July 15, 2026, at 8:15 AM

#### **LCWDB Board of Directors Meeting**

- Thursday, June 25, 2026, at 8:00 AM

#### **LCWDB Finance & Compliance Committee Meeting**

- Tuesday, November 17, 2026, at 8:00 AM



## LCWDB Finance & Compliance Committee Meeting Minutes

Wednesday, December 10, 2025, at 8:00 AM

Zoom

**Present:** *Timothy Dempsey, Kathy Nellis, Dr. Carlotta Roman Jennifer Serino, Dr. Andrew Warrington, Kimberly Wimer*

**Absent:** *Marcus Jordan*

**I. Call to Order..... Chairman, Dr. Andrew Warrington**

*The meeting was called to order on Wednesday, December 10, 2025, at 8:02 AM by Finance & Compliance Committee Chairman Dr. Andrew Warrington.*

**II. Public Comment**

*No public comments were made.*

**III. Chair Report**

*Chairman Dr. Andrew Warrington provided brief opening remarks, emphasizing the importance of strong fiscal oversight and continued compliance with state and federal workforce requirements.*

*Chairman Dr. Warrington also acknowledged ongoing efforts to strengthen internal controls and maintain transparency across all funding streams.*

**IV. Consent Agenda**

- a. June 2025 LCWDB Finance & Compliance Committee Meeting Minutes*
- b. December 2025 Finance & Compliance Committee Meeting Minutes*

**V. Regular Business**

**a. Financial Status and Grant Expenditure Report**

- i. LCWD team members presented an overview of the current financial status, including:*

1. *Grant expenditures and budget alignment*
  2. *Spending trends across workforce programs*
  3. *Ongoing monitoring of funds to ensure effective and compliant utilization*
- ii. *Discussion focused on maintaining fiscal responsibility and aligning expenditures with strategic workforce priorities.*

**b. DCEO Combined Monitoring Response Letter**

- i. *LCWD team members reviewed the response to the Illinois Department of Commerce and Economic Opportunity (DCEO) combined fiscal and programmatic monitoring. Key highlights included:*

**1. Fiscal Findings & Response:**

- a. *Clarification of internal controls within the Lake County Finance and Accounting Department*
- b. *Explanation of segregation of duties and reconciliation processes*
- c. *Acknowledgement of audit findings and steps taken to strengthen grant reporting, including the addition of a Grant Coordinator position*

**2. Programmatic Findings & Corrective Actions:**

- a. *Timeliness of case note entry in IWDS*
  - b. *Documentation of participant engagement and communication*
  - c. *Proper participant exit procedures*
  - d. *Improvements to documentation of training participation*
- ii. *Staff emphasized that corrective actions have been completed, and internal monitoring processes have been strengthened to ensure ongoing compliance.*

**VI. Strategic Focus: Local Workforce Perspective**

- a. *The committee engaged in a strategic discussion centered on labor market and wage trends in Lake County, including:*
- i. *Shifts in employer demand and workforce needs*
  - ii. *Wage growth and its impact on job seekers and employers*
  - iii. *Implications for workforce investment strategies and program design*

- b. *Discussion emphasized the need to align funding decisions with evolving labor market conditions and to ensure workforce programs remain responsive to both employer and job seeker needs.*

**VII. Other Business / Updates**

- a. *LCWD team members provided general updates related to:*
  - i. *Workforce Development Department activities*
  - ii. *Grant administration and compliance efforts*
  - iii. *State and federal workforce updates impacting funding and program operations*

**VIII. Member Time**

- a. *No announcements were shared at this meeting.*

**IX. Adjournment**

*The meeting was adjourned at 9:09 AM.*

Lake County Workforce Development Board  
June 2026

**Action:**

Approve the Program Year 26 WIOA Formula Grant Budgets for Adult, Dislocated Worker, and Youth.

**WIOA PY26 Title 1 Allocations:**

The state of Illinois has issued WIOA Title I Adult, Dislocated Worker, and Youth Activities Program Allocations for Program Year 2026 (PY26) beginning July 1, 2026. Lake County is receiving a total allocation in the amount of \$6,864,406.

Funding Type	PY'26 WIOA Allocations	Administration (10% Maximum)	Programs (Minimum)	Compliance 20% Work-Based Learning	Compliance 50% Training*
Youth	\$1,996,598	\$199,660	\$1,796,938	\$359,387	
Adult	\$1,836,588	\$183,659	\$1,652,929		\$826,465
Dislocated Worker	\$3,031,220	\$303,122	\$2,728,098		\$1,364,049
<b>Total</b>	<b>\$6,864,406</b>	<b>\$686,441</b>	<b>\$6,177,965</b>	<b>\$359,387</b>	<b>\$2,190,514</b>

WIOA Program Year 2026 federal appropriations:

- PY 2026 Youth Activities funds available for obligation on April 1, 2025
- PY 2026 WIOA Adult and Dislocated Worker funds are in two separate appropriations.
  - The first appropriations for the Adult and Dislocated Worker programs become available for obligation on July 1, 2026; this portion is commonly referred to as “base” funds.
  - The second appropriations for the Adult and Dislocated Worker programs become available for obligation on October 1, 2026; this portion is commonly referred to as “advance” funds because they are provided in the appropriations act passed during the fiscal year immediately before the fiscal year when the funds are available.

WIOA Funding Type	PY21 Allocation	PY22 Allocation	PY23 Allocation	PY24 Allocation	PY25 Allocation	PY26 Allocation	Year over Year Change
Youth	1,687,667	1,509,995	1,593,336	2,075,004	2,569,497	1,996,598	(\$572,899)
Adult	1,595,452	1,426,583	1,480,014	1,934,313	2,412,417	1,836,588	(\$575,829)
Dislocated Worker	1,787,419	1,807,372	2,018,277	2,838,556	3,534,877	3,031,220	(\$503,657)
<b>Total</b>	<b>5,070,538</b>	<b>4,743,950</b>	<b>5,091,627</b>	<b>6,847,873</b>	<b>8,516,791</b>	<b>6,864,406</b>	<b>(\$1,652,385)</b>

Total year-over-year decrease from PY25 to PY26: \$1,652,385 (19%).