

**LCWD Board of Directors Meeting Agenda**  
**Thursday, June 25, 2026**  
**College of Lake County – Grayslake Campus**  
**Room C106**

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- I. Call to Order**
- II. Public Comment**
- III. Chair Report**
- IV. Consent Agenda**
  - a. April 2026 Board of Directors Meeting Minutes [Attachment A](#)
  - b. Authorize acceptance of WIOA Rapid Response Grant, in the amount of \$440,000 for the grant period of April 1, 2026, through December 30, 2027. [Attachment B](#)
- V. Regular Business (ACTION ITEMS)**
  - a. Approve the Program Year 26 WIOA Formula Grant Budget and Participant Plan for Adult, Dislocated Worker, and Youth. [Attachment C](#)
  - b. Authorize Workforce Development to approve renewals with 160 Driving Academy and Youth Conservation Corps based on performance, continuing service need, and availability of WIOA out-of-school youth funds. [Attachment D](#)
  - c. Approve the Nominating Committee’s recommended Slate of Officers for PY’26.
    - i. The slate as recommended includes:
      - 1. Dr. Carlotta Roman, Chair
      - 2. Josh Fischer, Vice Chair
    - ii. An opportunity is available for other board members to be nominated from the floor for consideration.
- VI. Strategic Focus**
  - a. Committee Action Plans 2026 – 2028
    - i. Operations Committee**
      - Digital Access and Literacy
        - Presentation by Digital Growth Initiative
    - ii. Talent Pipeline Committee**
      - Future Workforce
        - Presentation by young professional group
    - iii. Employer Connections**
      - Apprenticeship Program
        - Presentation on apprenticeship programs
- VII. Other Business / Updates**
  - a. State and Federal Updates

**VIII. Member Time**

**IX. Adjournment**

**Upcoming Meetings:**

**LCWDB Talent Pipeline Committee Meeting**

- Tuesday, August 11, 2026, at 9:00 AM

**LCWDB Employer Connections Committee Meeting**

- Tuesday, Augusts 18, 2026, at 9:00 AM

**LCWD Board of Directors Meeting**

- Thursday, September 24, 2026, at 8:00 AM

**LCWD Board of Directors Meeting Minutes**  
**Thursday, April 16, 2026, at 8:00 AM**  
**College of Lake County – Grayslake Campus**  
**Room A013**

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**Present:** *Laura Crivlare-Maglio (Zoom), Timothy Dempsey, Carrie Espinosa, Christian Fernandez, Josh Fischer, Ed Gallagher, Lisa Johnson, Dennis Kessler (Zoom), Kathy Nellis (Zoom), Dr. Darryl Rader, Dr. Carlotta Roman, Carla Schroeder, Jennifer Serino, Quinton Snodgrass, Dr. Lori Suddick, Ken Swanson, Dr. Andrew Warrington, Kimberly Wimer*

**Absent:** *John Castillo, Kevin Considine, Yvette Ewing, Jennifer Harris, Laticia Holbert, Marcus Jordan, Dr. Michael Karner, Noelle Kischer-Lepper, Troy McIntosh, Mary Ross-Cunningham, Julie Savitt, Dr. Tasha Shell, Amy Van Strien*

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**I. Call to Order..... Chairwoman, Dr. Carlotta Roman**

*The meeting was called to order on Thursday, April 16, 2026, at 8:10 AM by Board of Directors Chairwoman Dr. Carlotta Roman.*

**II. Public Comment**

*No public comments were made.*

**III. Chair Report**

*Chairwoman Dr. Roman reflected on the recent Workforce Impact Awards, noting strong attendance and meaningful engagement across workforce partners, employers, and community members. The event emphasized the impact of workforce programs, including success stories connected to career pathways and youth programming.*

*It was also noted that Dr. Lori Suddick will be resigning from the College of Lake County, and appreciation was expressed for her leadership and partnership. Continued collaboration with the College was emphasized despite the leadership transition.*

## Consent Agenda

- a. *February 2026 LCWD Board of Directors Meeting Minutes*
- b. *Approve the revisions to Policy 22: Employer Incentives – Apprenticeships to maintain an ongoing local policy framework for employer incentive payments under the Apprenticeship Illinois Expansion Grant.*
- c. *Approve the 2026 modification to the Local and Regional Plans for 2024–2028 for Local Workforce Innovation Area 1, including Chapters 1–3 Regional Components and Chapters 4–6 Local Components, and authorize staff to submit the approved modification package to the State of Illinois in accordance with WIOA and Illinois planning guidance.*
- d. *Approve the Program Year 2026 Memorandum of Understanding and cost sharing agreement for the Job Center of Lake County.*
  - i. *Motion to approve: Quinton Snodgrass*
  - ii. *Motion seconded: Kimberly Wimer*
  - iii. *Motion carried.*

## IV. Regular Business (ACTION ITEMS)

- a. *Approve the selection of a One-Stop Operator for the Job Center of Lake County through the completed competitive procurement process and authorize Workforce Development to finalize and execute an agreement for One-Stop Operator services for a three-year term in an amount not to exceed \$46,455 annually.*
  - i. *During discussion, LCWD Executive Director Jennifer Serino proposed an amendment to explicitly include approval of the **Partnership Consortium** (Workforce Development, College of Lake County, IDES, and DRS) as the selected One-Stop Operator.*
  - ii. *Motion to approve: Dr. Andrew Warrington*
  - iii. *Motion seconded: Timothy Dempsey*
  - iv. *Motion carried with abstentions – College of Lake County (Dr. Lori Suddick), Illinois Department of Employment Security (Laura Crivlare-Maglio), Illinois Department of Human Services: Rehabilitation Services (Dr. Darryl Rader), and Lake County Workforce Development (Jennifer Serino).*
- b. *Authorize Workforce Development to negotiate Workforce Innovation and Opportunity Act (WIOA) In-School Youth Career Readiness and Work-Based Learning agreements with the following entities selected through an RFP process: Cristo Rey St. Martin College Prep, Lake*

County Regional Office of Education, North Chicago Community Unit School District 187, and Grayslake Community High School District 127, in amounts not to exceed \$138,000 each.

- i. Motion to approve: Timothy Dempsey
  - ii. Motion seconded: Quinton Snodgrass
  - iii. Motion carried with abstentions – Lake County Regional Office of Education (Dr. Michael Karner), and PACE (Ed Gallagher).
- c. Authorize Workforce Development to negotiate renewals with the Lake Zurich Area Chamber of Commerce and the Green Oaks, Libertyville, Mundelein, Vernon Hills Chamber of Commerce, in amounts not to exceed \$75,000 each, based on performance and available funds.
- i. Motion to approve: Dr. Andrew Warrington
  - ii. Motion seconded: Timothy Dempsey
  - iii. Motion carried unanimously.

## V. Strategic Focus

- a. No strategic discussion was brought to the table.

## VI. Other Business / Updates

- a. **NAWB Forum Recap** – DJ Newport shared key takeaways from the National Association of Workforce Boards Forum, including emerging national trends, innovative workforce strategies, and opportunities to apply best practices locally. Topics included employer-driven models, sector partnerships, and the evolving role of workforce boards.
- b. **Illinois Workforce Partnership / Association** – Jennifer Serino shared an update on the transition from a partnership model to a more formal statewide workforce association. This includes the development of a structured membership model and increased focus on statewide advocacy and legislative engagement.
- c. **Lake County Workforce Ecosystem / Lake County Workforce Collaborative** – Ongoing work to strengthen the local workforce ecosystem was discussed, including efforts to align workforce, education, and economic development partners through the Lake County Workforce Collaborative. This includes shared goals, coordinated strategies, and improved measurement of collective impact.
- d. **DECO Monitoring & Lake County Single Audit** - Updates were provided regarding recent monitoring activities conducted by the Illinois Department of Commerce and Economic

*Opportunity (DCEO), as well as the status of the Lake County single audit. No major findings or concerns were reported at this time.*

- e. **State and Federal Updates** - General updates were shared regarding workforce-related developments at the state and federal levels, including funding outlooks, policy considerations, and emerging priorities that may impact local workforce programming.*

**VII. Member Time**

- a. Dr. Carlotta Roman, on behalf of Kevin Considine, shared a reminder about the upcoming Lake County Partners Big Event on Friday, April 24, 2026.*
- b. Dr. Andrew Warrington shared updates regarding the Illinois Workforce Innovation Board (IWIB), including going statewide workforce initiatives and alignment efforts.*
- c. Dr. Lori Suddick shared remarks expressing appreciation and offered a farewell and thank you to the Board.*

**VIII. Adjournment**

*The meeting was adjourned at 8:59 AM.*

**Upcoming Meetings:**

**LCWDB Talent Pipeline Committee Meeting**

- Wednesday, May 13, 2026, at 9:00 AM

**LCWDB Employer Connections Committee Meeting**

- Tuesday, May 19, 2026, at 9:00 AM

**LCWD Board of Directors Meeting**

- Thursday, June 25, 2026, at 8:00 AM
- College of Lake County – Grayslake Campus (Room C106)

## **WIOA Rapid Response/1E Grant**

### **ACTION ITEM**

Authorize acceptance of WIOA Rapid Response Grant, in the amount of \$440,000 for the grant period of April 1, 2026, through December 30, 2027.

### **BACKGROUND**

The Department of Commerce and Economic Opportunity awards Rapid Response funding to support local workforce areas in planning for and responding to layoffs, dislocations, and related workforce disruption. Lake County Workforce Development receives this grant to respond to recent dislocation events in Lake County while also strengthening digital workforce capacity.

The initiative is structured as a coordinated service model that responds to layoffs and workforce disruption while also strengthening digital workforce capacity in Lake County. In addition to direct employment and training services for dislocated workers, the grant supports Digital Career Services for residents and Digital Literacy and Artificial Intelligence resources for local businesses. Participants can earn digital certificates, receive laptop technology, and access industry-recognized credentials intended to support employability and career advancement.

The initiative directly serves 25 dislocated workers through employment and training services, provides Digital Career Services to 125 residents, and supports 20 businesses with Digital Literacy and Artificial Intelligence resources. A central component of the grant is the implementation of localized Digital Skills Bootcamps using the NorthStar Digital Literacy Curriculum.

The grant supports occupational skills training and upskilling, work-based learning opportunities including on-the-job training, supportive services, personnel and program administration costs, and related program costs needed to implement and monitor grant activities.

The grant responds to workforce disruption associated with the following employers and industries: Smurfit Westrock, NSI Industries / Remke Industries, Capital One, Walgreens, Discover Financial Services, and Consolidated Hospital Supplies.

### **STRATEGIC ALIGNMENT**

This grant supports the Board's role in responding to workforce disruption, strengthening reemployment strategies for dislocated workers, and advancing employer and resident digital skill development in response to changing workforce needs.

## Program Year 2026 WIOA Formula Grant Budgets

### Action

Approve the Program Year 26 WIOA Formula Grant Budgets for Adult, Dislocated Worker, and Youth.

### WIOA PY26 Title 1 Allocations

The state of Illinois has issued WIOA Title I Adult, Dislocated Worker, and Youth Activities Program Allocations for Program Year 2026 (PY26) beginning July 1, 2026. Lake County is receiving a total allocation in the amount of \$6,864,406.

Funding Type	PY'26 WIOA Allocations	Administration (10% Maximum)	Programs (Minimum)	Compliance 20% Work-Based Learning	Compliance 50% Training*
Youth	\$1,996,598	\$199,660	\$1,796,938	\$359,387	
Adult	\$1,836,588	\$183,659	\$1,652,929		\$826,465
Dislocated Worker	\$3,031,220	\$303,122	\$2,728,098		\$1,364,049
<b>Total</b>	<b>\$6,864,406</b>	<b>\$686,441</b>	<b>\$6,177,965</b>	<b>\$359,387</b>	<b>\$2,190,514</b>

WIOA Program Year 2026 federal appropriations:

- PY 2026 Youth Activities funds available for obligation on April 1, 2025
- PY 2026 WIOA Adult and Dislocated Worker funds are in two separate appropriations.
  - The first appropriations for the Adult and Dislocated Worker programs become available for obligation on July 1, 2026; this portion is commonly referred to as “base” funds.
  - The second appropriations for the Adult and Dislocated Worker programs become available for obligation on October 1, 2026; this portion is commonly referred to as “advance” funds because they are provided in the appropriations act passed during the fiscal year immediately before the fiscal year when the funds are available.

WIOA Funding Type	PY22 Allocation	PY23 Allocation	PY24 Allocation	PY25 Allocation	PY26 Allocation	Year over Year Change
Youth	1,509,995	1,593,336	2,075,004	2,569,497	1,996,598	(\$572,899)
Adult	1,426,583	1,480,014	1,934,313	2,412,417	1,836,588	(\$575,829)
Dislocated Worker	1,807,372	2,018,277	2,838,556	3,534,877	3,031,220	(\$503,657)
<b>Total</b>	<b>4,743,950</b>	<b>5,091,627</b>	<b>6,847,873</b>	<b>8,516,791</b>	<b>6,864,406</b>	<b>(\$1,652,385)</b>

Total year-over-year decrease from PY25 to PY26: \$1,652,385 (19%).



## Opportunity Youth Grant Renewals

### ACTION ITEM

Approve the renewal of Opportunity Youth service agreements with 160 Driving Academy and Youth Conservation Corps based on performance, continuing service need, and availability of WIOA out-of-school youth funds.

### Renewal Summary

Provider	Renewal Term	Year 1 Funding	Year 2 Funding	Year 1 Performance Target	Year 1 Performance Target
160 Driving Academy	July 1, 2026 – June 30, 2028	\$128,571.30	\$128,571.30	18	18
Youth Conservation Corps	July 1, 2026 – June 30, 2028	\$127,200.00	\$127,200.00	18	18

### INCLUDED DOCUMENTS

- [Original Request for Proposals \(2024\)](#)
- [Youth Contractor Performance Summary](#)

### BACKGROUND

160 Driving Academy and Youth Conservation Corps are recommended for renewal of their out-of-school youth agreements to continue training, work-based learning, credential attainment, and related services for eligible youth in Lake County.

During the current grant period, both providers delivered services supported through WIOA out-of-school youth funding. Renewal is recommended based on current provider performance, financial status, service activity, continuing youth workforce needs, and the importance of maintaining access to training and employment pathways for out-of-school youth.

The attached Youth Contractor Performance Summary provides current results, expenditure status, renewal amounts, renewal terms, and staff analysis for Board review.

This action approves renewal agreements with both providers based on performance and availability of WIOA out-of-school youth funds.

### STRATEGIC ALIGNMENT

This action supports the Board's commitment to strengthening youth career pathways, expanding work-based learning, supporting credential attainment, and ensuring accountability for public investment.

Continuing these partnerships helps maintain access to employment and training opportunities for out-of-school youth while supporting the Board's broader talent pipeline and workforce development goals.