



LCWDB Executive Committee Meeting Minutes

August 20, 2025, at 8:15 AM

Job Center of Lake County

Admin Conference Room

Present: Kevin Considine, Timothy Dempsey, Josh Fischer, Ed Gallagher, Jennifer Harris (Zoom), Marcus Jordan, Dennis Kessler, Dr. Carlotta Roman, Mary Ross-Cunningham, Jennifer Serino, Dr. Lori Suddick, Kimberly Wimer

Absent: Laura Crivlare, Dr. Michael Karner, Dr. Lori Suddick, Dr. Andrew Warrington

- I. **Call to Order**..... **Dr. Carlotta Roman, Chairwoman**
*The meeting was called to order on **Wednesday, August 20, 2025, at 8:19 AM** by Executive Committee Chairwoman Dr. Carlotta Roman.*
- II. **Public Comment**
No public comments were made.
- III. **Chairman’s Report**
Chairwoman Dr. Carlotta Roman acknowledged the committee’s ongoing role in advancing strategic goals and thanked members for their contributions to the recent Board meeting. He emphasized continued focus on budget monitoring, youth programming, and employer engagement.
- IV. **Consent Agenda**
 - *Approve June 2025 Executive Committee Minutes*
 - i. *Motion to approve: Kevin Considine*
 - ii. *Motion seconded: Timothy Dempsey*
 - iii. *Motion carried unanimously*
- V. **Action Items**
 - ***Approval to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) PY25 WIOA Apprenticeship Expansion Grant in the amount of \$275,000.***
 - i. *Motion to approve: Kimberly Wimer*
 - ii. *Motion seconded: Timothy Dempsey*
 - iii. *Motion carried unanimously*

- **Approval to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) PY25 WIOA Rapid Response Grant in the amount of \$350,000.**
 - i. Motion to approve: Mary Ross-Cunningham
 - ii. Motion seconded: Marcus Jordan
 - iii. Motion carried unanimously
- **Approval to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) Program Year 2025 Supplemental Grant in the amount of \$232,774.**
 - i. Motion to approve: Timothy Dempsey
 - ii. Motion seconded: Kevin Considine
 - iii. Motion carried unanimously
- **Approval to renew the subrecipient agreement with the College of Lake County (CLC) for the Climate and Equitable Jobs Act (CEJA) Workforce Hub Grant in the amount of \$2,750,000.**
 - i. Motion to approve: Marcus Jordan
 - ii. Motion seconded: Kevin Considine
 - iii. Motion carried unanimously
- **Approval to award \$57,600 in Incumbent Worker Training (IWT) funds to LMT Onsrud for apprenticeship training during Program Year 2025.**
 - i. Motion to approve: Ed Gallagher
 - ii. Motion seconded: Kevin Considine
 - iii. Motion carried unanimously
- **Approval to award \$113,900 in Incumbent Worker Training (IWT) funds to Waukegan Community Unit School District #60 for DOL Certified Teacher Apprenticeship Training program during Program Year 2025.**
 - i. Motion to approve: Timothy Dempsey
 - ii. Motion seconded: Mary Ross-Cunningham
 - iii. Motion carried unanimously

VI. Regular Agenda

- **Performance Report Review**
 - i. Staff provided updates on enrollment, credential attainment, and employer engagement metrics. Enrollment and training outcomes remain on track, with minor variations noted in youth participation levels.
- **Youth Programming**
 - i. Updates included rollout of the new \$500,000 RFP for in-school youth career exploration and continued monitoring of the Rosalind Franklin CNA pathway program.
- **Employer Engagement**
 - i. Expanded collaboration with chambers of commerce and municipalities has reached over 300 businesses and nearly 1,200 residents this year.

- **Strategic Communications**

- i. *Committee members reviewed the Board’s visibility strategy, emphasizing the importance of storytelling, digital presence, and community-based outreach.*

VII. **Announcements**

- *The full **Board of Directors will reconvene on Thursday, September 25, 2025, at 8:00 AM**, hosted at the College of Lake County.*
- *Workforce Development staff will participate in the Illinois Workforce Partnership Fall Summit in late September.*

VIII. **Updates/Other Items**

- *Members discussed planning for the **2026-2028 Strategic Plan refresh**, with a focus on labor market data, equity in service delivery, and regional collaboration.*
- *Staff provided updates on grant monitoring, fiscal compliance, and upcoming DCEO reviews.*

IX. **Adjournment**

*The meeting was adjourned at **9:27 AM**.*