



LCWDB Executive Committee Meeting Minutes

June 18, 2025, at 8:15 AM

Job Center of Lake County

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**Present:** Kevin Considine, Laura Crivlare (Zoom), Timothy Dempsey, Ed Gallagher, Jennifer Harris, Marcus Jordan, Dr. Michael Karner, Dennis Kessler, Dr. Carlotta Roman, Jennifer Serino, Dr. Lori Suddick, Kimberly Wimer

**Absent:** Mary Ross-Cunningham, Dr. Andrew Warrington

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I. **Call to Order..... Kimberly Wimer, Chairwoman**

*The meeting was called to order on **Wednesday, June 18, 2025, at 8:18 AM** by Executive Committee Chairwoman Kimberly Wimer.*

II. **Public Comment**

*No public comments were made.*

III. **Chairman's Report**

*Chairwoman Kimberly Wimer offered a heartfelt farewell in her final meeting as Chair. Wimer reflected on the Board's progress over the past three years, commending the Executive Committee for its strategic guidance and responsiveness to evolving workforce needs. She expressed gratitude to staff, partners, and fellow members for their commitment and collaboration. Members in attendance acknowledged and thanked Chairwoman Wimer for her leadership, integrity, and service.*

IV. **Consent Agenda**

- *Approve May 2025 Executive Committee Minutes*
  - i. *Motion to approve: Marcus Jordan*
  - ii. *Motion seconded: Kevin Considine*
  - iii. *Motion carried unanimously*
- *Approve the Memorandum of Understanding (MOU) for the Job Center of Lake County*
  - i. *The MOU was updated with minor adjustments and renewed to ensure seamless service integration and continued collaboration among mandated partners.*
    - 1. *Motion to approve: Marcus Jordan*
    - 2. *Motion seconded: Kevin Considine*

3. *Motion carried unanimously*

## V. **Action Items**

- ***Quest Disaster Recovery NDWG***

- i. The committee accepted an additional \$135,000 in funding to support continued disaster recovery employment and training services.*

- 1. *Motion to approve: Timothy Dempsey*

- 2. *Motion seconded: Jennifer Harris*

- 3. *Motion carried unanimously*

- ***PY25 WIOA Formula Grant Budget***

- i. The budget proposal included over \$15 million in funding across Adult, Dislocated Worker, and Youth programs.*

- ii. Key investments:*

- 1. *Expanded incumbent worker training*

- 2. *Continued apprenticeship support*

- 3. *Pilot contract training programs for manufacturing*

- 4. *Innovation reserve funds for strategic projects and outreach*

- a. *Motion to approve: Marcus Jordan*

- b. *Motion seconded: Dr. Carlotta Roman*

- c. *Motion carried unanimously*

- ***PY25 WIOA Grant Plan***

- i. The grant plan was reviewed in detail, with staff confirming that the strategic goals align with local and regional priorities, and compliance is ensured.*

- 1. *Motion to approve: Marcus Jordan*

- 2. *Motion seconded: Timothy Dempsey*

- 3. *Motion carried unanimously*

- ***Approval of Officer Slate for PY25-PY27***

- i. Dr. Carlotta Roman was nominated as Chair*

- ii. Josh Fischer was nominated as Vice Chair*

- 1. *Motion to approve: Timothy Dempsey*

- 2. *Motion seconded: Dr. Michael Karner*

- 3. *Motion carried unanimously*

## VI. **Regular Agenda**

- ***WIOA Budget Review***

- i. Lake County Workforce Development Executive Director Jennifer Serino provided a comprehensive review of the PY25 WIOA budget structure. Serino detailed projected allocations, carry-over assumptions, and the proposed indirect cost rate. Emphasis was placed on fiscal flexibility to allow the department to respond to future opportunities or budget shortfalls.*

- **Strategic Program Highlights**

- i. Continued investment in workforce visibility and branding through community engagement and storytelling.*
- ii. Partnership growth with local chambers of commerce, resulting in outreach to over 275 businesses and nearly 1,000 residents.*
- iii. Sustainability planning includes reserve investments for innovation, ecosystem expansion, and professional development.*

- **Indirect Cost Rate Update**

- i. The team explained how the current indirect rate allowed for sustainability in administrative functions while protecting program services.*

VII. **Announcements**

- **Rosalind Franklin CNA Pathway**

- i. The CNA training program has entered its third year and continues to build healthcare pipelines. Workforce Development remains engaged in strengthening career navigation supports for participants.*

- **Board of Directors Meeting**

- i. Scheduled for Thursday, June 26, 2025, at 8:00 AM, held at the College of Lake County - Grayslake Campus, Room C106.*

- **Next Executive Committee Meeting**

- i. Tentatively scheduled for Wednesday, July 16, 2025, at 8:15 AM, pending state grant outcomes.*

VIII. **Updates/Other Items**

- **Strategic Plan Rollout**

- i. Additional strategic plan implementation updates will be shared at the next Board meeting. Early focus areas include regional coordination, digital accessibility, and performance reporting enhancements.*

- **Ongoing System Transfusion**

- i. Members discussed continuing the shift toward integrated, data-informed programming aligned with equity and employer engagement priorities.*

IX. **Adjournment**

The meeting was adjourned at **9:31 AM**.