



## LCWDB Executive Committee Meeting Agenda

August 20, 2025, at 8:15 AM

Job Center of Lake County

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**I. Call to Order**

**II. Public Comment**

**III. Chair Report**

**IV. Consent Agenda**

1. [June 2025 Executive Committee Meeting Minutes](#)

**V. Regular Business**

1. Approval to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) PY25 WIOA Apprenticeship Expansion Grant in the amount of \$275,000. [Attachment A](#)
2. Approval to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) PY25 WIOA Rapid Response Grant in the amount of \$350,000. [Attachment B](#)
3. Approval to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) Program Year 2025 Supplemental Grant in the amount of \$232,774. [Attachment C](#)
4. Approval to renew the subrecipient agreement with the College of Lake County (CLC) for the Climate and Equitable Jobs Act (CEJA) Workforce Hub Grant in the amount of \$2,750,000. [Attachment D](#)
5. Approval to award \$57,600 in Incumbent Worker Training (IWT) funds to LMT Onsrud for apprenticeship training during Program Year 2025. [Attachment E](#)
6. Approval to award \$113,900 in Incumbent Worker Training (IWT) funds to Waukegan Community Unit School District #60 for DOL Certified Teacher Apprenticeship Training program during Program Year 2025. [Attachment F](#)

**VI. Strategic Focus**

- AI and industry and jobs impact
  - AI Advisory Group
- Access to career pathways for high school students and young adults
  - Ecosystem work
  - Youth Systems Plan
- Industry sector work
  - Innovative workforce solutions (apprenticeships, WEL, OJT, IWT)
  - Customized training

**VII. New Business**

- a. Legislative Updates
- b. Workforce Development Month – September happenings
- c. Member Items

**VIII. Other Business & Announcements**

- a. Updates
  - Budget
  - Workforce Board Certification Process
  - Job Center of Lake County MOU

- Job Center Annual Report

[Attachment G](#)

b. Announcements

- Hire Lake County – September 25, 2025
- Navig8Lake – October 22, 2025

[Event Flyer](#)

[Event Info and Registration](#)

b. Preparing for September Meetings

- Reflections from today's discussion
- Requests for follow-up information
- What themes/questions should carry forward to the full Board

**IX. Adjournment**

- **LCWDB Executive Committee Meeting**
  - Wednesday, September 17, 2025, at 8:15 AM
- **LCWD Board of Directors Meeting**
  - Thursday, September 25, 2025, at 8:00 AM



**LCWDB Executive Committee Meeting Minutes**

**June 18, 2025, at 8:15 AM**

**Job Center of Lake County**

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**Present:** Kevin Considine, Laura Crivlare (Zoom), Timothy Dempsey, Ed Gallagher, Jennifer Harris, Marcus Jordan, Dr. Michael Karner, Dennis Kessler, Dr. Carlotta Roman, Jennifer Serino, Dr. Lori Suddick, Kimberly Wimer

**Absent:** Mary Ross-Cunningham, Dr. Andrew Warrington

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**I. Call to Order..... Kimberly Wimer, Chairwoman**

*The meeting was called to order on **Wednesday, June 18, 2025, at 8:18 AM** by Executive Committee Chairwoman Kimberly Wimer.*

**II. Public Comment**

*No public comments were made.*

**III. Chairman's Report**

*Chairwoman Kimberly Wimer offered a heartfelt farewell in her final meeting as Chair. Wimer reflected on the Board's progress over the past three years, commending the Executive Committee for its strategic guidance and responsiveness to evolving workforce needs. She expressed gratitude to staff, partners, and fellow members for their commitment and collaboration. Members in attendance acknowledged and thanked Chairwoman Wimer for her leadership, integrity, and service.*

**IV. Consent Agenda**

- **Approve May 2025 Executive Committee Minutes**
  - i. *Motion to approve: Marcus Jordan*
  - ii. *Motion seconded: Kevin Considine*
  - iii. *Motion carried unanimously*
- **Approve the Memorandum of Understanding (MOU) for the Job Center of Lake County**
  - i. *The MOU was updated with minor adjustments and renewed to ensure seamless service integration and continued collaboration among mandated partners.*
    - 1. *Motion to approve: Marcus Jordan*
    - 2. *Motion seconded: Kevin Considine*
    - 3. *Motion carried unanimously*

**V. Action Items**

- **Quest Disaster Recovery NDWG**
  - i. *The committee accepted an additional \$135,000 in funding to support continued disaster recovery employment and training services.*
    - 1. *Motion to approve: Timothy Dempsey*
    - 2. *Motion seconded: Jennifer Harris*
    - 3. *Motion carried unanimously*
- **PY25 WIOA Formula Grant Budget**
  - i. *The budget proposal included over \$15 million in funding across Adult, Dislocated Worker, and Youth programs.*
  - ii. *Key investments:*
    - 1. *Expanded incumbent worker training*
    - 2. *Continued apprenticeship support*

3. *Pilot contract training programs for manufacturing*
4. *Innovation reserve funds for strategic projects and outreach*
  - a. *Motion to approve: Marcus Jordan*
  - b. *Motion seconded: Dr. Carlotta Roman*
  - c. *Motion carried unanimously*
- **PY25 WIOA Grant Plan**
  - i. *The grant plan was reviewed in detail, with staff confirming that the strategic goals align with local and regional priorities, and compliance is ensured.*
    1. *Motion to approve: Marcus Jordan*
    2. *Motion seconded: Timothy Dempsey*
    3. *Motion carried unanimously*
- **Approval of Officer Slate for PY25-PY27**
  - i. *Dr. Carlotta Roman was nominated as Chair*
  - ii. *Josh Fischer was nominated as Vice Chair*
    1. *Motion to approve: Timothy Dempsey*
    2. *Motion seconded: Dr. Michael Karner*
    3. *Motion carried unanimously*

## VI. Regular Agenda

- **WIOA Budget Review**
  - i. *Lake County Workforce Development Executive Director Jennifer Serino provided a comprehensive review of the PY25 WIOA budget structure. Serino detailed projected allocations, carry-over assumptions, and the proposed indirect cost rate. Emphasis was placed on fiscal flexibility to allow the department to respond to future opportunities or budget shortfalls.*
- **Strategic Program Highlights**
  - i. *Continued investment in workforce visibility and branding through community engagement and storytelling.*
  - ii. *Partnership growth with local chambers of commerce, resulting in outreach to over 275 businesses and nearly 1,000 residents.*
  - iii. *Sustainability planning includes reserve investments for innovation, ecosystem expansion, and professional development.*
- **Indirect Cost Rate Update**
  - i. *The team explained how the current indirect rate allowed for sustainability in administrative functions while protecting program services.*

## VII. Announcements

- **Rosalind Franklin CNA Pathway**
  - i. *The CNA training program has entered its third year and continues to build healthcare pipelines. Workforce Development remains engaged in strengthening career navigation supports for participants.*
- **Board of Directors Meeting**
  - i. *Scheduled for Thursday, June 26, 2025, at 8:00 AM, held at the College of Lake County - Grayslake Campus, Room C106.*
- **Next Executive Committee Meeting**
  - i. *Tentatively scheduled for Wednesday, July 16, 2025, at 8:15 AM, pending state grant outcomes.*

## VIII. Updates/Other Items

- **Strategic Plan Rollout**
  - i. *Additional strategic plan implementation updates will be shared at the next Board meeting. Early focus areas include regional coordination, digital accessibility, and performance reporting enhancements.*

- ***Ongoing System Transfusion***

- i. Members discussed continuing the shift toward integrated, data-informed programming aligned with equity and employer engagement priorities.*

IX. **Adjournment**

The meeting was adjourned at **9:31 AM**.



## Lake County Workforce Development Board Executive Committee - August 2025

### **Subject:**

Apprenticeship Expansion Grant – Program Year 2025

### **Action:**

Approval to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) PY25 WIOA Apprenticeship Expansion Grant in the amount of \$275,000.

### **Background:**

Lake County Workforce Development (LCWD), in partnership with the McHenry County Workforce Network, received \$275,000 from DCEO under WIOA Notice 24-NOT-01 to implement the PY25 Apprenticeship Illinois initiative.

This initiative supports the development of industry-led workforce solutions by expanding registered apprenticeship pathways in high-growth sectors such as healthcare, education, and social services, collectively known as the care economy. The program enhances regional system coordination and employer engagement to promote apprenticeship as a sustainable workforce strategy.

A grant-funded Apprenticeship Specialist will be deployed across Lake and McHenry Counties to accelerate employer outreach, apprenticeship pathway development, and training-provider coordination. This grant provides for the hiring of an additional Apprenticeship Specialist with a focus on the Care Economy.

### **Grant Details:**

- **Funding Source:** US DOL WIO Funding
- **Grant Period:** July 1, 2025 – June 30, 2026
- **Grant Amount:** \$275,000
- **Expected Outcomes:**
  - Expand access to Registered Apprenticeships
  - Strengthen employer and training provider partnerships
  - Advance equitable pathways into high-demand careers

### **Strategic Alignment:**

This grant directly supports the LCWDB strategic imperatives:

- Innovative workforce solutions (apprenticeships, WEL, IWT)
- Industry sector work
- Career pathways for high school students
- Access to sustainable, high-wage employment opportunities



## Lake County Workforce Development Board Executive Committee - August 2025

### **Subject:**

PY25 WIOA Rapid Response Grant

### **Action:**

Approval to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) PY25 WIOA Rapid Response Grant in the amount of \$350,000.

### **Background:**

Lake County Workforce Development received a WIOA Rapid Response Grant in the amount of \$350,000 from the Illinois Department of Commerce and Economic Opportunity (DCEO).

This funding supports dislocated workers affected by layoffs, WARN events, and economic disruption. It also provides resources for implementing innovative workforce strategies that accelerate recovery and promote long-term employment outcomes. Key components include expanded outreach, use of AI-powered digital tools, and strong employer engagement to address labor market disruptions.

### **Grant Details:**

- **Funding Source:** US DOL WIOA Dislocated Worker
- **Grant Period:** June 1, 2025 – December 31, 2026
- **Grant Amount:** \$350,000
- **Expected Outcomes:**
  - Serve 28 dislocated workers with intensive services and training
  - Reach 300 individuals through outreach and engagement
  - Engage 75 businesses in reemployment and workforce strategies
  - Expand Job Center access via community-based kiosks
  - Utilize AI and digital tools for customized participant support
  - Deliver short-term training, OJT, and paid work experiences
  - Host listening sessions and professional development for staff

### **Strategic Alignment:**

This grant directly supports the LCWDB strategic imperatives:

- Innovative workforce solutions during economic disruption
- Strengthening employer-led partnerships
- Supporting rapid reemployment and recovery
- Addressing regional workforce needs in high-demand sectors



## Lake County Workforce Development Board Executive Committee - August 2025

### **Subject:**

PY25 Supplemental Grant

### **Action:**

Approval to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) Program Year 2025 Supplemental Grant in the amount of \$232,774.

### **Background:**

Lake County Workforce Development received \$232,774 through the PY25 Supplemental Grant from the Illinois Department of Commerce and Economic Opportunity (DCEO).

This funding supports the implementation of equity-driven strategies outlined in Illinois' WIOA Unified State Plan and aims to improve employment outcomes for underserved and priority populations. The initiative includes targeted outreach, youth engagement, and the development of cross-agency partnerships to deliver integrated services and reduce systemic barriers to employment.

### **Grant Details:**

- **Funding Source:** Illinois DCEO
- **Grant Period:** July 1, 2025 – June 30, 2026
- **Grant Amount:** \$232,774
- **Funding Streams:** \$117,322 (Youth), \$115,453 (Adult)
- **Expected Outcomes:**
  - Targeted outreach and recruitment of youth with barriers to employment
  - Development of cross-agency partnerships to deliver integrated services
  - Enhanced access to career coaching, training, and support services

### **Strategic Alignment:**

This grant directly supports the LCWDB strategic imperatives:

- Equity, inclusion, and workforce innovation
- Career pathways for high school students and youth with barriers
- Access to supportive services including transportation and technology
- Cross-system collaboration for resource maximization





## Lake County Workforce Development Board Executive Committee - August 2025

### **Subject:**

PY25 CEJA Workforce Hub Grant – Subrecipient Agreement with College of Lake County

### **Action:**

Approval to renew the subrecipient agreement with the College of Lake County (CLC) for the Climate and Equitable Jobs Act (CEJA) Workforce Hub Grant in the amount of \$2,750,000.

### **Background:**

The College of Lake County was awarded the second year of funding for the Climate and Equitable Jobs Act (CEJA) through the Illinois Department of Commerce and Economic Opportunity's CEJA Workforce Hub Grant for Program Year 2025. The College of Lake County is renewing the subrecipient agreement with Workforce Development for a total budget of \$2,750,000.

### **Grant Details:**

- **Funding Source:** College of Lake County CEJA Workforce Hub Grant with Illinois DCEO
- **Grant Period:** July 1, 2025 – June 30, 2026
- **Grant Amount:** \$2,750,000
- **Expected Outcomes:**
  - Expand access to clean energy career pathways
  - Provide credential-based and pre-apprenticeship training
  - Deliver supportive services such as transportation and technology
  - Engage employers and unions to expand apprenticeship and hiring opportunities
  - Host job fairs, forums, and hiring events to support workforce connection

### **Strategic Alignment:**

This grant directly supports the LCWDB strategic imperatives:

- Create a culture of equitable prosperity
- Strengthen employer-led partnerships
- Expand workforce access for underrepresented communities
- Prepare for emerging high-growth industries



## Lake County Workforce Development Board Executive Committee - August 2025

### **Subject:**

Incumbent Worker Training Project Approval – LMT Onsrud – Program Year 2025

### **Action:**

Approval to award \$57,600 in Incumbent Worker Training (IWT) funds to LMT Onsrud for apprenticeship training during Program Year 2025.

### **Background:**

LMT Onsrud participated in IWT during Program Year 2024 and launched an On-the-Job Training (OJT) component under that grant in June 2024.

For Program Year 2025, LMT Onsrud has requested IWT funds to support semester-based apprenticeship training for 6 incumbent employees. The training focuses on high-demand advanced manufacturing occupations, helping employees advance into skilled technical roles.

The company will meet the required 50% employer match through a combination of wages paid during training and a direct cash contribution.

### **Project Details:**

- **Funding Source:** WIOA Incumbent Worker Training Funds
- **Project Period:** Program Year 2025
- **LCWD Investment:** \$57,600
- **Employer Match:** 50% (wages + cash contribution)
- **Workers Served:** 6 incumbent employees
- **Training Focus:**
  - CNC Tool and Cutter Grinder Apprenticeship
  - CNC Maintenance Technician Apprenticeship

### **Strategic Alignment:**

This project directly supports the LCWDB strategic imperatives:

- Develop sustainable, industry-led workforce solutions
- Advance career pathways in high-skill manufacturing
- Promote work-based learning and upskilling
- Strengthen regional talent pipelines and employer partnerships

### **Policy Reference:**

- In accordance with LCWDB policy, any IWT investment over \$50,000 requires Executive Committee approval prior to disbursement.



## Lake County Workforce Development Board Executive Committee - August 2025

### **Subject:**

Incumbent Worker Training Project Approval – Waukegan Community Unit School District #60 – Program Year 2025

### **Action:**

Approval to award \$113,900 in Incumbent Worker Training (IWT) funds to Waukegan Community Unit School District #60 for DOL Certified Teacher Apprenticeship Training during Program Year 2025.

### **Background:**

Waukegan CUSD #60 previously received IWT support in PY24 to launch its Teacher Apprenticeship initiative. For PY25, the district requests continued funding to train 16 incumbent paraprofessionals pursuing bachelor's Degrees in Elementary Education or Mild to Moderate Disabilities. The program includes both classroom instruction and on-the-job learning.

The employer will provide the required 50% match as a direct cash contribution.

### **Project Details:**

- **Funding Source:** WIOA Incumbent Worker Training Funds
- **Project Period:** Program Year 2025
- **LCWD Investment:** \$113,900
- **Employer Match:** 50% (cash contribution)
- **Workers Served:** 16 incumbent paraprofessionals
- **Training Focus:**
  - BA in Elementary Education
  - BA in Mild to Moderate Disabilities
- **Training Delivery:** On-the-job training and classroom instruction

### **Strategic Alignment:**

This project directly supports the LCWDB strategic imperatives:

- Expand career pathways in the education sector
- Promote sustainable employment through upskilling
- Support industry-led workforce solutions
- Build talent pipelines for hard-to-fill roles

### **Policy Reference:**

In accordance with LCWDB policy, any IWT investment over \$50,000 requires Executive Committee approval prior to disbursement.

# Annual Report

## Job Center of Lake County

Program Year 2024  
(July 1, 2024 – June 30, 2025)



IN PARTNERSHIP WITH  
**Lake County Workforce Development**

The Job Center of Lake County cultivates and connects local job seekers and employers to fuel economic growth and well-being throughout the region.

This annual report highlights the local workforce development activities of the Job Center and partner organizations.



**5,311**

Calls Received



**6,448**

Visitors Onsite



**686**

Workshop Attendees



**2,978**

Individuals Served at Outreach Events



**2,725**

Virtual Information Sessions



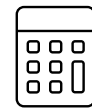
**2,669**

Kiosk sessions



**1,084**

Referrals (Unify, etc.)



**21,901**

Total Individuals Assisted

Customer Satisfaction

**95%**

In Job Center surveys of 135 individuals, 95% reported that they were satisfied or very satisfied with overall services.

## Contact Us Today!



(847) 377-3450 | N.



Genesee Street, 1st Floor  
Waukegan, IL 60085



M-F 8:30 AM-5:00 PM



LakeCountyJobCenter.com



@jobcenteroflakecountyil





# Partner Integration Initiatives



**Unify** The Unify referral system brings together Job Center partners who provide an array of services related to jobs and career training, disabilities, adult education, youth, and other social services.

Staff members from the **20 Job Center partner organizations** sent over **1,000 referrals** to each other during the program year.



**Job Center on the Move and Kiosks** In July 2024, the Job Center of Lake County expanded its service point areas, increasing the number of kiosks from two to eight locations. Six new kiosks were added at Waukegan Township, HACES, PADS Lake County, the Illinois Department of Human Services, Highwood Public Library, and Fremont Public Library.

A new Job Center on the Move Coordinator was hired in July 2024 to support the maintenance and expansion of this key strategy. Since that time, Job Center on the Move is scheduled at 10 sites per month. A notable outreach event held this year involved providing career services to **125** U.S. Navy recruits transitioning from the military.

**Job Center Partner Cross Training** A hybrid cross-training event was held every quarter for front-line staff members who contribute to the Job Center of Lake County. During the four events held during the 2024 Program Year, an average of **54 staff members** from **17 organizations** attended each event. Featured topics included: services for veterans and laid-off workers, resources for immigrants, apprenticeships, and housing.

## Job Center Partners



# 2025 Hire Lake County Job Fair

Calling all Employers!

## Event Details

**Date:** Thursday, September 25, 2025

**Time:** 11:00 AM to 1:30 PM

10:30 AM – Early Access for Veterans

**Location:** Lincolnshire Marriott  
Resort

(Ten Marriott Drive, Lincolnshire, IL  
60069)



**Employers Register Here**

Scan the QR code or click the link  
to register: <http://bit.ly/4kptDXP>

**Register now to reserve your spot**  
**Registration closes 9/5/2025**

**In Collaboration With**



(847) 377-3450 | [LakeCountyJobCenter.com](http://LakeCountyJobCenter.com)  
Scan QR code to visit our Linktree



The Job Center of Lake County is an equal opportunity employer/program. Staff, clients, and employers must adhere to the Lake County Workforce Development Internal and External Events Policy. Funds for this project were provided by the U.S. Department of Labor's (USDOL) Employment and Training Administration. See our website for details: <https://bit.ly/3EUjr6p>.