



LCWDB Finance & Compliance Committee Meeting Agenda

June 11, 2025, 8:00 AM

UCC Environmental

2100 Norman Drive West, #6753, Waukegan, IL 60085

I. Call to Order

II. Public Comment

III. Chair Report

IV. Consent Agenda

- a. Approve the November 2024 Finance Committee Meeting Minutes

[Attachment A](#)

V. Action Items

- a. Accept the QUEST Disaster Recovery National Dislocated Worker Grant, which includes an increased funding allocation and revised program scope.

[Attachment B](#)

- b. Approve the Program Year 25 WIOA Formula Grant Budgets for Adult, Dislocated Worker, and Youth.

[Attachment C](#)

VI. Other Business

- a. DCEO Annual Joint Monitoring Update and Review
- b. PY24 Grant Expenditure Review
- c. FY26 Congressional Budget DOL Employment and Training Administration Discussion

VII. Adjournment



Finance & Compliance Committee Meeting Minutes
November 14, 2024
UCC Environmental

Present: Timothy Dempsey, Kathy Nellis, Jennifer Serino, Andrew Warrington, Kim Wimer

Absent: Marcus Jordan

I. **Call to Order**.....Dr. Andrew Warrington, 8:05 AM

II. **Public Comment**

III. **Consent Agenda**

- *June 2024 Finance & Compliance Meeting Minutes*

- *Motion to Approve:*
- *Motion Seconded:*
- *Motion Carried*

IV. **Regular Agenda**

1. Review of Budget Performance Metrics

Jennifer Serino presented updated budget performance metrics through Q1 of PY24. The committee reviewed expenditures across funding streams and discussed the importance of real-time financial tracking. Several members asked for additional detail in future dashboards, including per-grant expenditure rates and forecasts through the fiscal year.

2. Grant Update Reports

The committee received status updates on all active grants, including WIOA Adult, Dislocated Worker, Youth, Apprenticeship Expansion, and the Illinois Equity Grant. Emphasis was placed on managing obligations in alignment with program goals and maintaining strong participant outcomes across all service areas.

3. WIOA Performance Goals and Negotiated Outcomes

Jennifer Serino summarized the finalized PY24 negotiated performance goals for WIOA programs. Committee members reviewed the differences between local goals and state benchmarks and discussed strategies for exceeding targets, particularly in credential attainment and measurable skills gains. A request was made to track youth placement metrics more closely in future reports.

4. Board Compliance and By-Laws Review

The committee initiated a review of the board's by-laws as part of routine compliance updates. No immediate revisions were proposed, but staff noted that changes related to virtual participation policies may be presented in 2025 to reflect evolving state guidance.

5. Overview of DCEO Monitoring Results

Jennifer Serino shared a summary of the Department of Commerce and Economic Opportunity's (DCEO) annual monitoring results. Key items discussed included:

- **Findings Letter:** *One minor finding related to documentation of participant eligibility in the youth program.*
- **LCWD Response Letter:** *The response addressed the finding with an updated internal control plan and process clarification.*
- **DCEO Acceptance:** *DCEO accepted the response with no further action required.*

The committee acknowledged the positive outcome and noted the value of early issue identification to ensure continued compliance.

V. Announcements

- *Board Meeting – November 21, 2024, at The University Center*
- *Executive Committee Meeting – December 12, 2024, via Zoom*

VI. Updates/Other Items

VII. Adjournment

The meeting was adjourned at 9:30 AM.



ACTION: Accept the Modification to the 2023 Quality Jobs, Equity, Strategy, and Training (QUEST) Disaster Recovery National Dislocated Worker Grant (DWG) increasing the budget by \$135,000 for a total budget amount of \$835,000

Grant Period: October 1, 2023 - September 30, 2025

Participants: With the increased budget of \$135,000, an additional 19 participants to be served for a total of 76 participants for career services – 13 participants through occupational skills training, and 6 participants through work-based learning.

STRATEGIC IMPERATIVE SUPPORTED: [Create a Culture of Equitable Prosperity](#)

National Dislocated Worker Grants (DWGs) are time-limited funding assistance in response to major economic dislocations or disaster events impacting the workforce. DWGs are supplemental resources providing flexibility to communities in responding to these unexpected events requiring workforce services, which exceed the capacity of the state or local area to address with WIOA formula funding resources.

The US DOL announced a grant opportunity for the Quality Jobs, Equity, Strategy, and Training (QUEST) DWGs. The QUEST DWG initiative will support employment equity and individual, community, and industry resilience as the nation prioritizes economic and employment recovery from the COVID-19 pandemic. QUEST DWGs focus on serving individuals whose employment has been negatively impacted by the pandemic, including individuals from historically marginalized and underserved populations who have been disproportionately impacted.

LCWD will continue to work with unemployed and underemployed individuals from historically marginalized communities including young adults, individuals who lost a job due to COVID, the extended unemployed including justice involved individuals, dislocated workers and parents/care givers seeking full-time, sustaining wage employment.

Leveraging and enhancing existing programs and systems, LCWD will recruit and enroll 76 participants in career services with plans to enroll 49 participants in occupational and 20 participants in subsidized work-experience to gain the skills to be successful in transitioning to a full-time job.

LCWD will be implementing a work-experience program with a priority on the care economy, the hospitality industry, and the climate and environmental industry as opportunities become available -key occupations that will be explored include HVAC, electrical work, advance manufacturing, and construction.

In addition, LWCD is continuing to deliver a DRE program with the Lake County Health Department and other agencies with DRE focused on health care, mental well-being, and humanitarian work.



Lake County Workforce Development Board June 2025

Action:

Approve the Program Year 25 WIOA Formula Grant Budgets for Adult, Dislocated Worker, and Youth in the amount of \$8,516,791.

WIOA PY25 Title I Allocations

The State of Illinois has issued WIOA Title I Adult, Dislocated Worker, and Youth Activities Program Allocations for Program Year 2025 (PY25) beginning July 1, 2025. Lake County is receiving a total allocation in the amount of \$8,516,791. PY25 WIOA Formula Grant Line-Item Budget will be presented at Committee.

| Funding Type | PY20 Allocation | PY21 Allocation | PY22 Allocation | PY223 Allocation | PY24 Allocation | PY25 Allocation |
|-------------------|--------------------|--------------------|--------------------|---------------------|--------------------|--------------------|
| Youth | 2,096,374 | 1,687,667 | 1,509,995 | 1,593,336 | 2,075,004 | 2,569,497 |
| Adult | 1,981,804 | 1,595,452 | 1,426,583 | 1,480,014 | 1,934,313 | 2,412,417 |
| Dislocated Worker | 2,502,700 | 1,787,419 | 1,807,372 | 2,018,277 | 2,838,556 | 3,534,877 |
| | 6,580,878 | 5,070,538 | 4,743,950 | 5,091,627 | 6,847,873 | 8,516,791 |

WIOA Program Year 2025 federal appropriations:

- PY 2025 Youth Activities funds available for obligation on April 1, 2025
- PY 2025 WIOA Adult and Dislocated Worker funds are in two separate appropriations.
 - o The first appropriations for the Adult and Dislocated Worker programs become available for obligation on July 1, 2025; this portion is commonly referred to as "base" funds.
 - o The second appropriations for the Adult and Dislocated Worker programs become available for obligation on October 1, 2025; this portion is commonly referred to as "advance" funds because they are provided in the appropriations act passed during the fiscal year immediately before the fiscal year when the funds are available.

| Funding Type | PY25 Allocation | Available April 1, 2025 | Available July 1, 2025 | Available October 1, 2025 |
|-------------------|------------------|----------------------------|---------------------------|------------------------------|
| Youth | 2,569,497 | 2,569,497 | | |
| Adult | 2,412,417 | | 469,491 | 1,942,926 |
| Dislocated Worker | 3,534,877 | | 754,518 | 2,780,359 |
| | 8,516,791 | 2,569,497 | 1,224,009 | 4,723,285 |