



Executive Committee Agenda

Wednesday, January 15, 2025, 8:15 AM

College of Lake County

19351 W Washington St, Grayslake, IL 60030 Room A133

I. Call to Order

II. Public Comment

III. Chair Report

IV. Consent Agenda

- [November 2024 Minutes](#)

Attachment A

V. State and National Updates

- IWIB
- NAWB

VI. Standing Agenda

- Strategic Plan Discussion
 - Foster Excellence and Accountability Within a High Impact Board:
[Drive Sustainable growth and long term financial stability.](#)
 - a. WIOA Reauthorization
- PY24 Program Plan
 - Job Center
 - CEJA
 - Local Chamber Engagement
 - Opportunity Youth Community programs
 - Industry Sector Initiatives

VII. Upcoming Board & Committee Meetings

- Tuesday, January 21, 2025, at 9:00 AM – Employer Connection Committee Meeting
- Wednesday, February 19, 2025, at 8:15 AM – Executive Committee Meeting
- Thursday, February 27, 2025, at 9:00 AM – LCWD Board of Directors Meeting

VIII. Adjournment



Executive Committee Minutes

November 7, 2024, at 8:15 AM

Lake County Workforce Development

I. Call to Order Kim Wimer, Board Chair

*The meeting was called to order on **November 7, 2024, at 8:10 AM** via Zoom by Board President **Kim Wimer**.*

II. Public Comment

No public comments were made.

III. Chairwoman's Report

Kim Wimer

IV. Consent Agenda

1. August 2024 Executive Committee Meeting Minutes

Attachment A

Action: The minutes of the August 2024 Executive Committee meeting were reviewed.

Motion: Motion to approve the minutes was made by Member Kevin Considine, seconded by Member Ed Gallagher.

Vote: All in favor, none opposed. Motion carried.

V. State and Federal Updates

- IWIB
- NAWB

Dr. Andrew Warrington
Jennifer Harris

Jennifer Serino shared notes from the state and national workforce associations.

Key insights:

WIOA Reauthorization: Progress delayed due to Senate and House priorities shifting post-election.

Legislative focus expected on tax reform and budget, with no immediate attention to workforce legislation.

VI. Action Items

1. [Strategic Plan Approval](#)

- *Jennifer Serino presented updates to the strategic plan, emphasizing progress-driven goals and improved clarity in the language.*
- *The plan consolidates redundant objectives and integrates specific key performance indicators (KPIs) to measure success over the next four years.*
- *Strategic priorities focus on career pathways, equitable prosperity, and enhancing communication strategies.*

Key Changes:

1. Career Pathways:

- *Objectives focus on high school students, young adults, and investments in literacy (digital, financial, and English) as part of workplace readiness training.*
- *Member Comment: Member Kevin Considine noted appreciation for the comprehensive approach to career readiness, emphasizing how early job experiences are critical to future career success. He commented that the revised plan reflects a practical understanding of career pathways and their complexities.*
- 2. *Equitable Prosperity:*
 - *Strategies aim to increase access to workforce services, focusing on underserved communities.*
 - *Communication strategies were added to improve awareness of services and amplify the board's success stories.*
 - *Member Comment: Member Carlotta James highlighted the importance of aligning communication strategies with broader goals to ensure community engagement and awareness.*
- 3. *Board Impact:*
 - *Enhancements to improve board member engagement in regional, state, and national workforce discussions.*
 - *Member Comment: Several members noted the importance of ensuring board members understand their role and how their contributions align with the plan's goals. Member Ed Gallagher emphasized the need for board-led initiatives to maintain alignment with the strategic vision.*
- *Jennifer Serino explained that the updated plan incorporates initiatives tied to measurable outcomes, such as KPIs and defined goals for emerging industries and workforce solutions.*
- *The plan emphasizes alignment between budget allocations and strategic objectives, ensuring resources are effectively utilized.*

Approval of the Strategic Plan

Updates presented, including finalized goals and initiatives.

Motion: Motion to approve the strategic plan made by Member Carlotta James, seconded by Member Ed Gallagher.

Vote: Unanimous approval.

2. MOU Updates Approval

Technical changes and cost-sharing updates communicated to partners.

Motion: Approval of MOU updates by Member Kevin Considine, seconded by Member Carlotta James.

Vote: Approved unanimously.

3. 2025 Meeting Schedule Approval

VI. Regular Agenda

1. Board Representation

Discussion of large employer representation on LCWDB.

Overview:

A robust discussion was held about enhancing board representation to ensure diverse perspectives and greater alignment with workforce priorities. The focus was on engaging new members, particularly from large employers and underrepresented industries, while strengthening the board's impact and strategic goals.

Key Topics Discussed:

Succession Planning:

Chair Kim Wimer emphasized the importance of succession planning for the board, identifying members who are interested in taking on additional responsibilities and preparing future leaders.

Strategic Recruitment:

Members discussed targeting large employers and organizations within Lake County for potential board and committee members.

Member Comment: Member Kevin Considine suggested mapping current representation against industry sectors to identify gaps and avoid overrepresentation in certain areas, such as manufacturing.

Member Ed Gallagher noted the value of leveraging existing networks to reach out to key employers strategically.

Engagement Strategies:

The group agreed on a need for low-pressure, relationship-building approaches, such as small group lunches or informal networking events, to introduce potential members to the board's work.

Member Comment: Member Carlotta James highlighted the importance of framing board involvement as mutually beneficial, aligning with company missions and priorities.

Member Jennifer Serino recommended creating concise communication materials, such as a "one-pager," to succinctly explain the board's mission, committees, and expectations for new members.

Committee-Level Involvement:

Chair Kim Wimer suggested engaging potential board members through committee work first to allow for incremental involvement and alignment with the board's needs.

Member Comment: Members discussed ensuring committees are prepared to onboard new members effectively, including having clear objectives and action plans tied to the strategic plan.

Focus on Diversity and Inclusion:

The discussion included an emphasis on bringing in diverse perspectives and skills to ensure representation from underrepresented sectors and communities.

Member Comment: Member Carlotta James noted the importance of being intentional about diversity, particularly in committees like Diversity, Equity, and Inclusion (DEI). The group discussed balancing expertise with representation to advance the board's mission effectively.

Action Points:

The board will develop a targeted outreach plan, including identifying top priority organizations and potential members.

Clear objectives and messaging will be created to align outreach efforts with the board's strategic goals and values.

Members agreed to revisit the discussion in the next meeting with updates on progress and further refinements to the approach.

VII. Lake County Workforce Development Updates

1. Strategic Progress Updates

VIII. Adjournment

The meeting was adjourned at 9:32 AM.
