



**Talent Pipeline Committee  
Meeting Minutes  
August 15, 2023, at 9:00 AM**

*Present: Jennifer Everett, Myra Gaytan, Christine Hammerlund, Jennifer Robbins, and Jennifer Serino*

*Absent: Maria Colunga, Ed Gallagher, Lisa Johnson, Maria Elena Jonas, Michael Karner, Tim Kirschner, Kristi Long, Ali O'Brien, Eric Pfligler, Gina Schuyler, Steven Smart and Gina Smith*

**I. Meeting Opening**

1. Call to Order..... Jennifer Serino led the meeting.

*Meeting called to order at 9:09 A.M.*

*No Quorum*

2. No public comment.
3. Chairperson's Report  
No Report

**II. Consent Agenda**

**Attachment A**

1. Approve the May 2023 Talent Pipeline Committee Minutes

*Motion to Approve: No Quorum*

*Second: No Quorum*

**III. Presentation**

1. North Chicago High School WIOA Grant-Funded In-School Career Pathway Program
  - Jeff Hollenstein, Lead Teacher – NCCHS Work-Study Program

*Jeff Hollenstein presented the great success the work study program is having at North Chicago High School. Any senior on track to graduate is open to enroll in the work study program. The program contains stipends students earn throughout the course as they complete different assignments. The purpose of this program is to teach the students the skills they need to join the Workforce and how to manage their finances. All local businesses are encouraged and welcome to participate in this initiative.*

**IV. Regular Agenda**

- III. Approve North Chicago Community High School (District 187) sole source agreement **Attachment B** to serve 35 In-School Youth for the time frame July 1, 2023 to June 30, 2024 in the amount \$137,900.

No Quorum

2. Approve Workforce Board Service Policy Recommended Modifications
  - Policy 10: Transitional Jobs
  - Policy 15: Support Services
  - Policy 20: Follow-Up
  - New Policy: UI Profilee
  - New Policy: Expanded WIOA Dislocated Worker Eligibility

*Workforce Development Career Specialist Project Lead, Cliff Smith, discussed policies 10, 15, 20 plus new policies to dislocated workers. Policy 10 is becoming inactive and being replaced by Policy 16. Policy 15 expands the distribution of technology items to our customers. Barrier reduction is a one-time \$500.00 reimbursement cost for any hardship our customers are facing with receipt proof. Policy 20 changes the follow up policy to match the state policy.*

#### **V. U.S. Department of Labor Youth Systems Building Academy**

1. We are Youth Passion and Purpose of Lake County
  - Youth Development Practitioner Apprenticeship Program

*Member Serino gave an update on the apprenticeship program. A statement for this initiative has been created as well as focus groups to listen to our youth's voices. The committee is looking for youth serving organizations, at least 10 organizations to enroll 10 young adults. The goal is to have the organization target a young person and enroll them into the apprenticeship program.*

#### **IV. Talent Pipeline Action Plan**

*Members of the committee selected Career Awareness and Work Based Learning as two key action plans to discuss in future and upcoming meetings.*

#### **V. Upcoming Board & Committee Meetings**

1. Workforce Development Board Meeting – September 28, 2023  
Talent Pipeline Committee Meeting – October 17, 2023

#### **VI. Adjournment**

*Meeting Adjourned at 10:01AM*