



**Executive Committee Minutes**

**Wednesday, May 17, 2023**

**8:00 A.M.**

Consumers Credit Union, 1075 Tri-State Pkwy, Gurnee, IL 60031

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*Present: Laura Crivlare, Michael Darling, Tim Dempsey, Dennis Kessler, Ann Maine, Carlotta Roman, Jennifer Serino, Lori Suddick, and Kim Wimer*

*Absent: Michael Karner, Andrew Warrington, and Jennifer Harris*

**I. Call to Order** .....Kim Wimer, Chairwoman

*Meeting called to order: 8:07 A.M.*

*Verify quorum: Yes*

**II. Public Comment**

*No public comment.*

**III. Chairwoman’s Report** .....Kim Wimer, Chairwoman

*There was no Chairwoman’s Report.*

**IV. Consent Agenda**

**Approve:**

- April 2023 Executive Committee Meeting Minutes
- PY’23 Job Center MOU Cost Sharing Agreement

*Motion to Approve: Member Dempsey*

*Second: Member Maine*

*Discussion: No*

*All in favor: Motion carried.*

**V. Discussion Items**

Diversity, Equity, and Inclusion.....Carlotta Roman

- Stakeholder Experience

*The DEI Taskforce is moving forward with the stakeholder engagement survey. The final stakeholder survey is to be submitted on Friday. The next Equity Taskforce will take place in August and all are invited to attend and participate*

Funding and Budget Strategies.....Emily Mitchell

- WDB Training Policies review
- PY'23 WIOA Formula Grant Allocations

*Individual Training Account (ITA) data for transportation was reviewed for PY'22 with the addition of demographic information on race and location. The committee requested age also be included in this data. The majority of customers being served lived in Zion, Waukegan and North Chicago.*

*Work Experience data for PY'23 was also reviewed. The current policy allows for 1,000 per Work Experience with youth generally receiving closer to 500 hours based on historical need. The committee determined that no updates to policy were needed at this time and asked that staff continue to evaluate customers on a case-by-case basis.*

Workforce Board WIOA Youth Plan.....Jennifer Serino

- Youth Taskforce - Youth & Stakeholder Experience Feedback

*Work is continuing to take place on the Youth Action plan with the Department of Labor. The Youth Taskforce is using the next 90 days to conduct listening sessions with a variety of different youth stakeholders and will be providing feedback.*

Communications and Marketing Strategies .....Jennifer Serino

- Workforce Development Strategic Communication Plan Update

*The Committee viewed the new logos for the Workforce Development and Job Center. The focus was on continuity of logo across all the board, job center and department.*

Sector Strategy.....Jennifer Serino

- CEJA Grant Opportunities
- DOL Apprenticeship Expansion Grant Opportunities

*The future CEJA grant opportunities and DOL Apprenticeship Expansion grant opportunities were summaries for the board. It was noted that these are both new opportunities that staff will continue to pursue and update the board as more information is available.*

## **VI. Updates and Information**

1. NAWB Forum & Legislative Items.....Jennifer Harris
2. IWIB Updates .....Andrew Warrington

*Updates will be provided at a future meeting when Member Harris and Member Warrington are available.*

## **VII. Upcoming Board & Committee Meetings**

1. Workforce Development Board Meeting – Thursday, June 22, 2023, at 8:00 AM  
Lake County Federations of Teachers, Gurnee
2. Executive Committee Meeting – Wednesday, June 21, 2023, at 8:00 AM

**VIII. Adjournment**

<i>Motion to adjourn:</i>	<i>Member Dempsey</i>
<i>Second:</i>	<i>Vice-Chair Roman</i>
<i>Adjourned:</i>	<i>9:00 A.M.</i>