



Finance and Compliance Committee
Minutes

Tuesday, November 15th, 2022, at 8:00 AM

UCC Environmental - 2100 Norman Dr W Ste 6753, Waukegan, IL 60085

Present: Andrew Warrington, Kathy Nellis, Tim Dempsey, Jennifer Serino (virtual)

Absent: Michael Darling, Kim Wimer

I. Meeting Opening

- 1. Call to Order..... Andrew Warrington, Chairman

Meeting called to order: 8:05 a.m.
Quorum: No

- 2. Public Comment
No public comment.
- 3. Chairman’s Report

II. Consent Agenda

- 1. Approve the September 2022 Finance and Compliance Committee Meeting Minutes [Attachment A](#)
- 2. Approve the 2023 Finance and Compliance Committee Meeting Schedule [Attachment B](#)
- 3. Approve the LWIA 1 PY'22/'23 Local Performance Goals [Attachment C](#)
- 4. Accept the Quality Jobs, Equity, Strategy, and Training (QUEST) Disaster Recovery National Dislocated Worker Grant (DWG) in the amount of \$703,450.00 [Attachment D](#)
- 5. Accept and Approve the US DOL Dislocated Worker - Employment Recovery Grant Modification – extending the grant term through June 30, 2023 increasing the award amount by \$158,124 and serving an additional 12 participants [Attachment E](#)
- 6. Illinois Department of Commerce and Economic Development Joint Monitoring [Attachment F](#)

- *The 2023 Finance and Compliance Committee meeting schedule will be updated with the correct weekday- Tuesday.*
- *LWIA 1 Negotiated Levels of performance goals for Adult, Dislocated Worker, and Youth PY 2022 and PY 2023 will stay the same.*
- *The Dislocated Worker Grants are time-limited funding assistance in response to major Economic dislocations or disaster events impacting the workforce.*
- *We received the letter from the Illinois Department of Commerce and Economic Opportunity accepting the corrective action plan for findings identified in the Joint Monitoring.*

Motion:

No quorum.

The Consent Agenda will be added to the next meeting for approval.

III. Compliance and Performance

1. Key Performance Indicators Dashboard

[Attachment G](#)

Based on strategy, look at the way we measure KPIs. Board and committee members meet with colleagues for peer-to-peer networking. Reach out to other organizations who can add value. Look beyond the performance measures. Chose meaningful information to measure. Reduce the number of measures, items and criteria to meet goals. Separate board from members' organization.

IV. Finance

1. Lake County Workforce Development Grant Reports:

- WIOA Formula Funding Expense Report – September 2022
- Non-Formulary Funding Expense Report – September 2022
- PY 22 Contract Report

[Attachment H](#)

[Attachment I](#)

[Attachment J](#)

The contract report of employers indicates CDL licenses and IT certificates are the leading training programs. Incumbent worker technical training leading to certification or licensure. Look into trends and where we are spending. We need to identify what we want to see in future reports. Categorize the data into industry outcomes of training and workers in that field. The Department of Labor would have this data.

V. Upcoming Board & Committee Meetings

1. Finance and Compliance Committee Meeting – Tuesday, February 21st at 8:15 AM
2. Workforce Development Board Meeting – Thursday, November 17th at 8:00 AM

Meeting locations will be announced later.

VI. Adjournment

Meeting adjourned at 8:55 a.m.