



Executive Committee Meeting

Wednesday, November 9th, 2022, at 8:15 a.m.

Laser Precision

2400 Commerce Drive, Libertyville, Illinois 60048

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| I. Meeting Opening | 8:15 a.m. |
| 1. Call to Order.....Kim Wimer, Chairwoman | |
| 2. Public Comment | |
| 3. Chairwoman’s Report | |
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| II. Consent Agenda | 8:20 a.m. |
| 1. Approve the October 2022 Executive Committee meeting minutes | Attachment A |
| 2. Approve the 2023 Executive Committee Meeting Calendar | Attachment B |
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| III. Discussion Items | 8:25 a.m. |
| 1. Lake County WIOA Youth Plan | |
| 2. Lake County Board Funding Strategies | |
| 3. Lake County Workforce Development Board Get-together
Tuesday, January 10, 2023 @ Austin's Restaurant from 11:00 a.m. – 1:00 p.m. | |
| 4. DCEO Regional Technical Assistance Grant Modifications – Diversity,
Equity, and Inclusion (DEI) | Attachment C |
| 5. NAWB 2023 FORUM: March 25 – March 28
Awards: Trailblazer, W.O. Lawton Award, and Laurie Moran Partnership | Attachment D |
| 6. Lake County Workforce Development Board Communications and Marketing Update | |
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| IV. Upcoming Board & Committee Meetings | |
| 1. Executive Committee Meeting – Wednesday, December 14 th , 2022, at 8:15 a.m. | |
| 2. Workforce Development Board Meeting – Thursday, November 17, 2022, at 8:00 a.m.
Location: Lake County Chamber of Commerce, 1313 N Delany Rd, Gurnee, IL 60031 | |
| 3. Workforce Development Board Meeting – Thursday, February 23, 2023, at 8:00 a.m.
Location: CLC, Lakeshore Campus, 33 N. Genesee St., Waukegan, IL 60085 | |
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| VIII. Adjournment | 9:15 a.m. |

Executive Committee Meeting Minutes

Wednesday October 12th, 2022, at 8:15 AM

Job Center of Lake County
1 North Genesee Street, Waukegan, IL 60085



Present: Kim Wimer, Carlotta Roman, Jennifer Harris, Dennis Kessler, Jennifer Serino, Ann Maine, Tim Dempsey

Absent: Andrew Warrington, Laura Crivlare, Lori Suddick

I. Meeting Opening

1. Call to Order.....Kim Wimer, Chairwoman

*Meeting was called to order at 8:23 a.m.
A quorum was verified.*

2. Public Comment

No public comment

3. Chairwoman’s Report

Congratulations to the Workforce Development Department on the 2022 Service Provider of the Year Award from the Coalition to Reduce Recidivism. The award recognizes workforce development’s services, partnering with Waukegan Township and community partners to provide equitable services to all that provide re-entry assistance.

II. Consent Agenda

1. Approve the September 2022 Executive Committee meeting minutes. [Attachment A](#)
2. Accept the LWIA 1 PY'22/'23 Local Performance Goals. [Attachment B](#)
3. Review the 2022/23 Board Reappointments and New Board Members. [Attachment C](#)

Action: Member Harris motioned to approve the September meeting minutes, accept the LWIA 1 PY'22/'23 Local Performance Goals, and board reappointments and new board members. Member Kessler seconded the motion.

No discussion or corrections.

All in favor. Motion carried.

III. Action Items

1. Approve increasing the Lake County Workforce Development Board Member travel budget by \$5,200 for a total of \$10,200. [Attachment D](#)

Action: Member Maine motioned to approve increasing the Lake County Workforce Development Board Member travel budget by \$5,200 for a total of \$10,200. Member Dempsey seconded the motion.

No discussion or corrections.

All in favor. Motion carried.

2. Accept the Quality Jobs, Equity, Strategy, and Training (QUEST) Disaster Recovery National Dislocated Worker Grant (DWG) in the amount of \$703,450.00.

Attachment E

Action: Member Dempsey motioned to accept the Quality Jobs, Equity, Strategy, and Training (QUEST) Disaster Recovery National Dislocated Worker Grant (DWG) in the amount of \$703,450.00. Member Harris seconded the motion.

No discussion or corrections.

All in favor. Motion carried.

3. Accept and Approve the US DOL Dislocated Worker - Employment Recovery Grant Modification – extending the grant term through June 30, 2023, increasing the award amount by \$158,124 and serving an additional 12 participants.

Attachment F

Action: Member Maine motioned to accept and approve the US DOL Dislocated Worker - Employment Recovery Grant Modification – extending the grant term through June 30, 2023; increasing the award amount by \$158,124 and serving an additional 12 participants. Member Wimer seconded the motion.

No discussion or corrections.

All in favor. Motion carried.

IV. Discussion Items

1. Board Member Development

- 2023 New Member Orientation and Development

The LCWD Board is in the process of planning the 2023 New Member Orientation and considering adding some Board Development activities and wanted the Executive Committee's thoughts and ideas on what this should entail. Last year we invited new and current members to the virtual orientation. Members Stoneman and Wimer reached out to new members and sent a welcome letter and links to the website.

The board can engage new members and should attend a couple committee and taskforce meetings. Create an interest sheet with information about committee goals and objectives. Create an acronym sheet, Identify career pathways and time for networking or activities. Invite the seven new members from 2021 and nine new members from 2022 and have forum with seasoned members providing knowledge of board and committee meetings.

- Diversity Equity and Inclusions – ILI 2.0: Leadership in Action
 - [Dr. Carlotta Roman's Leadership in Action Video](#)

Member Roman shared a video created an alternative for updates of ILI 2.0: Leadership in Action training. Videos can be used to collaboration with other organizations. Member Roman sent the video to Pat Davis Design to decide where to place the video on social or media platforms.

- 2023 Workforce Development Board Calendar and Meeting Venues

Future meeting venues and topics for 2023 include the review, redesign, or updated of each committee Charter. If a committee does not have a Charter, one will be created. Get out in the community and tour different sites and check to see if we can use their facility for a meeting. The board/committees have met and toured the University Center and CLC Advance Technology Center (ATC). Once the renovated CLC Waukegan campus is complete we will hold meetings at that location.

V. Upcoming Board & Committee Meetings

1. Executive Committee Meeting – Wednesday, November 9th, 2022, at 8:15 AM
2. Workforce Development Board Meeting – Thursday, November 17th, 2022, at 8:00 AM

*The next Executive Committee Meeting will be held November 9th at Laser Precision L.L.C.
The next board meeting will be held at Lake County Chamber of Commerce November 17th.*

VIII. Adjournment

*Member Kessler motioned to adjourn the meeting. Member Roman seconded the motion.
Meeting adjourned at 9:29 a.m.*



Executive Committee
November 9, 2022

2023 Executive Committee Meeting Calendar

Wednesday, January 11, 2023
Wednesday, February 8, 2023
Wednesday, March 8, 2023
Wednesday, April 12, 2023
Wednesday, May 10, 2023
Wednesday, June 14, 2023
Wednesday, July 12, 2023
Wednesday, August 9, 2023
Wednesday, September 13, 2023
Wednesday, October 11, 2023
Wednesday, November 8, 2023
Tuesday, December 12, 2023



Executive Committee

November 9th, 2022

DCEO Regional Technical Assistance Grant Modifications – DEI

Project Overview

The Workforce Partners of Metropolitan Chicago (WPMC) are implementing a set of regional activities around diversity, equity, and inclusion. There are several components to this project. First, the WPMC are having local and regional demographic data mapped to identify geographic areas that can/should be targeted for focused outreach and service delivery. Second, WPMC is working with James Emmett and Company to develop and implement the following:

- 1) Interactive virtual introductory sessions to provide workforce development professionals (and partner agency staff) an overview of inclusive employment– its model, its benefits, how it operationalizes within the workforce development system in the Chicago Region.
- 2) The WPMC, James Emmett and Company (JEC), and local SHRM chapters will develop interactive sessions to introduce companies/industry associations to Inclusive employment. As part of this activity the WPMC will also work with local SHRM chapters to develop a curriculum for SHRM/HRCI credits for continuing education.
- 3) WPMC, JEC and the local SHRM chapters will implement a cohort pilot for 5-10 companies who all “start” at the same time working through the process of inclusive employment. This pilot will work with companies internally to identify and address potential barriers, provide work-based learning opportunities, and ultimately hire individuals.

The third and final component is that JEC and the WPMC will develop a toolkit or guide for companies on how to use a similar process on their own to expand their recruitment options with inclusive employment.



Executive Committee
November 9, 2022

National Association of Workforce Board's FORUM 2023 Awards

WIOA Trailblazer Award

The WIOA Trailblazer Award recognizes a workforce development board that has been a leader in implementing the system changes envisioned in the Workforce Innovation and Opportunity Act (WIOA) and expanding its ability to develop comprehensive workforce solutions for its community. WIOA provides the workforce system with the opportunity to make changes that will significantly improve its ability to meet the needs of residents and employers through partnerships with government agencies, business and industry, economic development, training and education, and community-based organizations.

The WIOA Trailblazer Award is focused on the systemic changes required in the Workforce Innovation and Opportunity Act. The award will be presented to the board that has made the most progress in adopting and implementing the changes envisioned in the Workforce Innovation and Opportunity Act and expanding its ability to develop comprehensive workforce solutions for its community.

W.O. Lawton Award

The W.O. Lawton Business Leadership Award honors businesses and business organizations that have made the commitment of time, money, and leadership to make their community's workforce and economy more vibrant.

A primary role of Workforce Development Boards is to build relationships between businesses and public partners such as economic development organizations, education providers, and community and faith-based organizations. This is only possible, however, when a business steps up and makes a commitment to be a full partner in the Board's endeavors.

Businesses and business organizations that have made a substantial contribution to the success of your workforce development board in meeting community needs should reflect some or all of these attributes:

- Has consistently supported workforce development board activities for at least two years as of January 1, 2023.
- Has demonstrated commitment by investing resources, time, and leadership into the community.
- Has made investments that have transformed workforce board services. That is, the investment has significantly expanded business services, partnerships, training capacity, funding, market share, etc.
- Has made investments that have resulted in new or expanded services that are currently operating and have achieved significant concrete and sustainable impacts (e.g., training, placements, new models, new and broader partnerships).

The Laurie Moran Partnership Award

The Laurie Moran Partnership Award is given jointly to a workforce development board and local or regional chamber(s) of commerce that have formed a significant partnership to advance the workforce and economic development of their local region. It honors a board and their local or regional chamber(s) that built the bridge that Laurie built in her community, and together fostered significant, concrete impacts in the community. Both workforce development boards and chambers of commerce are eligible to nominate their workforce board – chamber(s) of commerce partnership.