



**Executive Committee  
Meeting Minutes**

**Wednesday, May 11, 2022, at 8:15 AM**

*Present: Chair Karen Stoneman, Vice-Chair Kim Wimer, Dennis Kessler, Jennifer Harris, Tim Dempsey, Carlotta Roman, Demar Harris (proxy for Jennifer Serino), Andrew Warrington, Ann Maine,*

*Absent: Laura Crivlare, Lori Suddick*

**I. Call to Order** ..... Karen Stoneman, Committee Chairwoman

*The meeting was called to order at 8:22 A.M.  
A quorum was verified.*

**II. Public Comment**

*No public comment.*

**III. Chairwoman's Report** ..... Karen Stoneman

**1. Lake County Workforce Development Board Leadership**

*The LCWD Board follows the Robert's Rules of Order. Karen Stoneman will be retiring from Sysmex on June 1<sup>st</sup>. The Chair and Vice-Chair from the Board shall be nominated for election from among business representatives. Elections will take place at the June meeting. The Nominating Committee Chairman is Tim Dempsey. All interested in being Chair or Vice-Chair please contact Tim or Jennifer Serino. Laura Gergely is available to give you a description of the duties of committee Chairman.*

**2. Lake County Economic Interest Statement – May 1st Deadline**

*The Economic Interest Statement was due May 1st. If anyone has not completed, you still have time to complete. This is required for all Board members.*

**IV. Consent Agenda**

**Approve:**

- March 2022 Executive Committee Meeting Minutes [Attachment A](#)
- As recommended by the Operations Committee, approve the [Link 1/Link 2](#)  
PY2022 Job Center of Lake County Memorandum of Understanding
- As recommended by the Operations Committee, approve the [Attachment B](#)  
Memorandum of Understating between Lake County Workforce Development Board, Lake County and the One-Stop Operator Consortium (Illinois Department of Employment Security, the College of Lake County, DHS Division of Rehabilitation Services and the Lake County Workforce Development Department) in the amount of \$46,455.25.

**Accept:**

- Accept the Workforce Innovation & Opportunity Act PY21 Revised Allocations in the amount of \$139,211 Attachment C

**Review**

- The Lake County Workforce Development Success newsletter <https://www.lakecountyl.gov/DocumentCenter/View/45317/Success-Newsletter-Vol-22-Ed-1-PDF>
- The Lake County Workforce Brief <https://www.lakecountyl.gov/DocumentCenter/View/45421/Workforce-Brief-Vol-22-Ed-2>

*Action: Member Maine motioned to approve the Consent Agenda. Member Wimer seconded the motion.*

*No corrections.*

*All in favor. Motion carried.*

**V. Northeast Economic Development Region and LCWDB WIOA Local Plan****1. Action Items**

- Approve the Workforce Innovation and Opportunity Act (WIOA) Four-Year Plan for the Northeast Economic Development Region (2020-2024) Modifications [Link](#)
- Approve the Lake County Workforce Development Board WIOA Four-Year Local Plan (2020-2024) Modifications [Link](#)  
Speaker: Eric Nordstrom, Career Specialist, Lake County Workforce Development

*The modification to the four-year plan for Workforce Development services and operations needed to be updated due to the pandemic. Some Workforce Development services were converted to a virtual platform and integrated with in-person interactions. Individuals can access Job Center website and have virtual access to service such as the WIOA application, some workshops and information virtually 24/7. Individuals coming into the Job Center always have enough staff to help them.*

*Action: Member Warrington motioned to approve the Northeast Economic Development Region and LCWDB WIOA Local Plan modifications. Member Harris seconded the motion.*

*No corrections.*

*All in favor. Motion carried.*

*Changes to the Local plan include the creation of the Youth task force, Diversity and Equity taskforce, and adopting and adapting “new ways to work” virtual tools. Workforce looked at communities with The highest unemployment and created the Job Center on the Move project to bring Job Center services to low economic communities. Current locations are the North Chicago Library, Legacy Reentry Foundation, Boys & Girls Club of Lake County and Zion Public Library. Services include career transition, resume assistance, connect to funding for training, paid work experience, internship options and learn about businesses in the area. The plan is to broaden the project to other communities next year.*

*Action: Member Wimer motioned to approve the LCWDB WIOA Local Plan modifications. Member Dempsey seconded the motion.*

*No corrections.*

*All in favor. Motion carried.*

## 2. LCWDB WIOA Local Plan Strategies

- Family Centered Coaching
- [Lake County Youth Refresh Report](#)
- American Rescue Plan Act (ARPA) Funding
- DOL Apprenticeship Building America Program Grant

*Family Centered Coaching (FCC) are strategies and tools that help human service organizations change how they engage with individuals and families to address their needs. The individual makes progress at their own pace to complete their goals. Partnering with their families increases the likelihood of success.*

*The Lake County Youth Refresh report will kick-off on May 13<sup>th</sup>. The Youth Taskforce consists of 17 members from 15 organizations. Dr. Michael Karner is taskforce Chairman.*

*The Lake County Board approved American Rescue Plan Act (ARPA) funding to LCWD to expand training assistance in underserved communities 06/01/2022-06/30/2025. Funding of \$2,812,500 will be used to subsidize salaries for 200 + individual internships and \$300,000 for training. A marketing project team will be identified to level funding.*

*The DOL Apprenticeship program is a four-year program targeting Lake and McHenry counties to expand the number of Registered Apprenticeship Programs in manufacturing and technology. The program goal is to increase individuals who have the skills and knowledge to participate in the workforce.*

## VI. Updates and Information

1. DCEO Program and Fiscal Joint Monitoring scheduled for May 23, 2022

*Please be aware the DCEO's Program and Fiscal annual monitoring will begin on May 23<sup>rd</sup>.*

Conference Update: NAWB's 2022 FORUM and 2022 Illinois Summit

*This year many staff along with Jennifer Harris attended the Forum and the Summit in-person or virtual.*

## VII. Upcoming Board & Committee Meetings

1. Executive Committee Meeting – Wednesday, June 8, 2022, at 8:15 AM
2. Workforce Development Board Meeting – Thursday, May 26, 2022, at 8:00 AM
3. Workforce Development Board Meeting – Thursday, June 23, 2022, at 8:00 AM

*Board and committee meetings will be held in-person going forward. Please check the meeting location on the notice Laura Gergely emailed.*

## VIII. Adjournment

*Chairwoman Karen Stoneman closed the meeting at 9:24 A.M.*