



**Meeting Agenda**  
**Thursday, May 26, 2022**  
**8:00 AM - 9:15 AM**

- I. **Call to Order** . . . . . Karen Stoneman, Committee Chairman
- II. **Public Comment**
- III. **Chairman’s Report** . . . . . Karen Stoneman
  - 1. Lake County Workforce Development Board Leadership

IV. **Consent Agenda**

**Approve:**

- February 2022 Board Meeting Minutes Attachment A
- As recommended by the Executive Committee, approve the PY2022 Job Center of Lake County Memorandum of Understanding [Link 1/Link 2](#)
- As recommended by the Executive Committee, approve the Memorandum of Understanding between Lake County Workforce Development Board and the One-Stop Operator Consortium (Illinois Department of Employment Security, the College of Lake County, ILDHS Division of Rehabilitation Services and the Lake County Workforce Development Department) in the amount of \$46,455.25 Attachment B

**Accept:**

- Accept the Workforce Innovation & Opportunity Act PY21 Revised Allocation modification in the amount of \$139,211 Attachment C

**Review**

- Lake County Workforce Development Grant Reports
  - Grant Expenditure Report Attachment D
  - WIOA Youth Plan Report Attachment E
- The Lake County Workforce Development Success newsletter <https://www.lakecountyil.gov/DocumentCenter/View/45317/Success-Newsletter-Vol-22-Ed-1-PDF>
- The Lake County Workforce Brief <https://www.lakecountyil.gov/DocumentCenter/View/45421/Workforce-Brief-Vol-22-Ed-2>

**V. Action Items**

1. Approve the Workforce Innovation and Opportunity Act (WIOA) Four-Year Plan for the Northeast Economic Development Region (2020-2024) Modifications [Link](#)
2. Approve the Lake County Workforce Development Board WIOA Four-Year Local Plan (2020-2024) Modifications [Link](#)  
Speaker: Eric Nordstrom, Career Specialist,  
Lake County Workforce Development

**VI. Workforce Development Customer Success Spotlight – Youth**

- Speaker: Jose Garza Garcia, Intern, Lake County Public Works  
Juan Cisneros, Maintenance Supervisor, Lake County Public Works

**VII. Workforce Development Partner Update – College of Lake County**

- Speaker: Lori Suddick, Ed.D.  
President, College of Lake County

**VIII. Lake County Workforce Development Board WIOA Local Plan Strategies**

1. [Lake County Youth Refresh Report](#)
2. American Rescue Plan Act (ARPA) Funding

**IX. Updates and Information**

1. DCEO Program and Fiscal Joint Monitoring scheduled for May 23, 2022

**X. Upcoming Board Meeting**

1. Workforce Development Board Meeting – June 23, 2022 at 8:00 AM

**XI. Adjournment**



Meeting Minutes
Thursday, February 24, 2022
8:00 AM - 9:15 AM

Zoom Meeting URL:

https://us06web.zoom.us/j/84139818711?pwd=S3FiaTFFaUJHYjNVMTZPelBORk0ydz09

Present: Karen Stoneman, Andrew Warrington, Carrie Espinosa, Dennis Kessler, Arlene Santo-George, Lori Suddick, Jennifer Harris, Jennifer Serino, Mary Ross-Cunningham, Laura Crivlare, Tim Dempsey, Carlotta Roman, Noelle Kischer-Lepper, Steve Smart, Kristie Long, Kathy Nellis, Patrick Statter, Ann Maine, Carla Schroeder, Pastor Eugene Roberson, Jose Fischer, Sandie Tran, Julie Savit, Daryl Raider, Mike Karner, Dane Morgan, Troy McIntosh, Michael Darling

Absent: Christine Hammerlund, Emily Garrity, Kevin Considine, Kim Wimer

I. Call to Order Karen Stoneman, Committee Chairman

Meeting called to order at 8:01a.m.
Roll Call was taken.
Verified a quorum.

II. Public Comment

No public comment.

III. Chairman's Report Karen Stoneman

Welcome new Lake County Workforce Development Board Member, Sandra Tran, Vice President, Human Resources at Medline Industries, Inc. Robyn Safron is moving west and has resigned from the Workforce Development Board.

IV. Consent Agenda

Approve:

- 1. November 2021 Board Meeting Minutes Attachment A
2. Board Service Policy 15 - Support Services Modifications Attachment B

Accept:

- 1. The Illinois Department of Commerce and Economic Opportunity (DCEO) Comprehensive and Accessible Reemployment through Equitable Employment Recovery (CAREER) Dislocated Worker Grant in the amount of \$528,500. Attachment C
2. The Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance (TAA) grant in the amount of \$32,907.24 Attachment D

**Review:**

1. Lake County Workforce Development Grant Reports
  - o Grant Expenditure Report
  - o WIOA Youth Plan Report

Attachment E  
Attachment F

*Action: Member Ross-Cunningham made a motion to approve the Consent agenda.  
Member Roberson seconded the motion.*

*No discussion or corrections.*

*A roll call was taken. Motion carried.*

**V. Regional and LWIA 1 Local Plan Modifications**

Regional Plan: [HERE](#)  
Local Plan: [HERE](#)

- o **Family Centered Coaching**  
Amber Wilson, Consultant, The Prosperity Agenda
- o **Partner Update: IBEW Local Union 150 – International Brotherhood of Electrical Workers**  
Steven Smart, Business Development Coordinator, IBEW Local Union 150
- o **Lake County Workforce Development Communication and Marketing Year in Review**  
George Dimotakis, President & CEO, Pat Davis Design Group
- o **Lake County Workforce Development Business Service Team**  
Antonio Garcia, Business Services Manager, Lake County Workforce Development

*The Coronavirus (COVID-19) pandemic impacted program delivery. The solution was to create Virtual Workshops, utilize Zoom, and Teams software. The public computers were spaced six feet apart. Reduced the number of customers in the Job Center at one time. These and other solutions were implemented and have been successful in the past two years.*

*Workforce Development frontline staff will begin Family-Center Coaching(FCC) training in April 2022. FCC is designed to support individuals, who set their own goals to achieve within their family context. Individuals complete goals at their pace. Staff do not create goals or set the pace to achieve the goals of the individuals. The human-centered approach offers a way for the person to succeed, not the program.*

*The U.S. Department of Labor Registered Apprenticeship Program for electrical workers are eligible for paid On-the-Job Training. Curriculum for electrical apprenticeship will earn the participant a portable nationally recognized industry certification. You do not have to know electricity or electrical experience, or have a college degree to be accepted into the International Brotherhood of Electrical Workers (IBEW) Local Union 150. Electricians are in high demand due to the Federal Infrastructure Bill and the Illinois Clean Energy Jobs Act. Some outreach plans for electrical apprenticeships will be Career Fairs, high schools, community connections, Youth Build Lake County and the Lake County Tech Campus.*

*The communication and marketing contractor, Pat Davis Design Group, Inc. first year review. Created and implemented branding with a new logo, Web Design, Social Media, E-Newsletter, Print Collateral and Public Relations. The redesigned website launched in August 2021 <https://www.lakecountyworkforce.org/>. Workforce Development social media platforms are Facebook, LinkedIn, Twitter and Youtube which are updated with the new branding. Work is in progress to measure virtual and physical engagement on social media platforms and add information about our services, and other measurable data.*

*Our region is committed to approaching our work with an equity lens. WIOA-funded training from July 1, 2019 through June 30, 2021. A total of 17,861 job seekers funded for training/education. Job seekers total wages after training were \$199,625,855. A total of 277,391 job seekers served.*

*The Career National Dislocated Worker Grant (DWG) will serve up to 33 individuals by August 2023. The grant is for individuals unemployed or receiving unemployment due to the company relocation. The Mobile Job Center sites will bring Job Center Services to underserved communities. The communities with a high unemployment rate will be targeted first. The mobile sites are North Chicago Library, Catholic Charities and the Legacy Foundation in Waukegan, plus Zion Township.*

*The Career DWG will be utilized to fund a LCWD Business Services Project Lead (100%) and a contingent worker as well as a Business and Career Specialist (100%).*

## **VI. Updates and Information**

1. National Association of Workforce Boards
  - [2022 FORUM](#): April 11<sup>th</sup> - 14<sup>th</sup>
2. Illinois [2022 WIOA Summit](#): April 28<sup>th</sup> – 29<sup>th</sup>
3. One Stop Operator for Illinois Local Workforce Development Area 1 Request for Proposal - closed Tuesday, February 22, 2022

## **VII. Upcoming Board Meeting**

1. Workforce Development Board Meeting – April 28, 2022 at 8:00 AM

*Governor Pritzker lifting the mandate for virtual public meetings. Members will have the option of Attending virtual but only in-person attendees' will be counted in the quorum. Only in-person attendees' will have their votes counted. The first in-person meeting will be April 28<sup>th</sup>.*

*Laura Gergely, Member Stoneman and Jennifer Serino will coordinator logistics considering commutes for Board Members. The location information will be emailed to you by Laura Gergely.*

## **VIII. Adjournment**

*A motion was made by Member Roberson to adjourn the meeting. Member Kessler seconded the motion.*

*Meeting was adjourned at 9:16 a.m.*



May 26, 2022

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**Subject:**

As recommended by the Executive Committee, approve the Memorandum of Understanding between Lake County Workforce Development Board and the One-Stop Operator Consortium (Illinois Department of Employment Security, the College of Lake County, ILDHS Division of Rehabilitation Services and the Lake County Workforce Development Department) in the amount of \$46,455.25.

**Summary:**

Since 2000, The Job Center of Lake County has been operated under a partner consortium including the Illinois Department of Employment Security, the College of Lake County, DHS Division of Rehabilitation Services and the Lake County Workforce Development Department.

Federal legislation requires these services to be procured by the Workforce Development Board through a competitive selection process.

Lake County re-released the RFP for the One-Stop Operator on February 18, 2022, to 41 vendors and one proposal was received from the consortium of the Illinois Department of Employment Security, the College of Lake County, IDHS Division of Rehabilitation Services and the Lake County Workforce Development Department.

The review committee determined that the proposal submitted by the Workforce Development Partner Consortium satisfied the requirements set forth in the RFP.

The evaluations committee is recommending that the consortium of the Illinois Department of Employment Security, the College of Lake County, DHS Division of Rehabilitation Services and the Lake County Workforce Development Department be approved to continue to provide these services in the amount of \$46,455.25.



May 26, 2022

**Action:**

Accept the Workforce Innovation & Opportunity Act PY21 Revised Allocations in the amount of \$139,211.

**WIOA PY21 Title I Revised Allocations**

The State of Illinois has issued revised formula allocations for PY21 for the Dislocated Worker funding stream under Title I of the Workforce Innovation and Opportunity Act (WIOA).

Lake County is receiving a total restoration allocation in the amount of \$139,211.

<b>Funding Type</b>	<b>PY21 Allocation</b>	<b>PY21 Revised Allocation</b>	<b>+/-</b>
Adult	\$1,595,452	\$1,595,452	\$0
Dislocated Worker	\$1,787,419	\$1,926,630	\$139,211
Youth	<u>\$1,687,667</u>	<u>\$1,687,667</u>	<u>\$0</u>
	<b>\$5,070,538</b>	<b>\$5,209,749</b>	<b>\$139,211</b>

Lake County Workforce Development Board  
Grant Expenditure Report March 31, 2022

**Workforce Development Grant Expenditure Report**

**Workforce Innovation and Opportunity Act Grant**

Youth - Adult - Dislocated Worker PY'21 Grant (July 2021 - June 2023)	Cost Category	Allocation	Certified Costs	Obligations*	Percentage
	Administration	507,052	280,001		55.2%
	Youth	1,518,901	1,123,636	247,909	90.3%
	Adult	1,435,907	1,156,129	63,881	85.0%
	Dislocated Worker	1,608,678	1,257,979	263,408	94.6%
	<b>Total</b>	<b>5,070,538</b>	<b>3,817,746</b>	<b>575,198</b>	<b>86.6%</b>

WIOA Compliance		
	Goal	%Budget
YOS	75%	66%
W/E	20%	17%
Training	50%	55%
Cost/Ob	80%	86.6%

**Workforce Innovation and Opportunity Act Grant**

Youth - Adult - Dislocated Worker PY'20 Grant (July 2020 - June 2022)	Cost Category	Allocation	Certified Costs	Obligations*	Percentage
	Administration	676,363	630,633		93.2%
	Youth	1,886,737	1,377,015		73.0%
	Adult	1,783,624	1,682,571		94.3%
	Dislocated Worker	2,416,917	2,068,571		85.6%
	<b>Total</b>	<b>6,763,641</b>	<b>5,758,789</b>	<b>-</b>	<b>85.1%</b>

WIOA Compliance		
	Goal	%Budget
YOS	50%	63%
W/E	20%	31%
Training	50%	56%
Cost/Ob	100%	85.1%

**WIOA Opioid Grant - Dislocated Worker Training Grant  
(October 2019 - June 2022)**

Cost Category	Budget	Certified Costs	Obligations*	Percentage
Total Budget	211,532	207,519		98.1%

**Trade Act Grant (TAA)**

(October 2021 - September 2022)	Cost Category	Budget	Certified Costs	Obligations*	Percentage
	Total Budget	32,907	5,286		16.1%

**WIOA Disaster Employment Relief Grant - Contact Tracers  
(June 2020 - March 2023)**

Cost Category	Budget	Certified Costs	Obligations*	Percentage
Total Budget	1,223,650	999,962		81.7%

**WIOA Employment Recovery Grant - Dislocated Worker Training Grant  
(June 2020 - March 2023)**

Cost Category	Budget	Certified Costs	Obligations*	Percentage
Total Budget	298,011	249,467		83.7%

**WIOA Regional Team Training and Professional Development Grant  
(June 2020 - March 2023)**

Cost Category	Budget	Certified Costs	Obligations*	Percentage
Total Budget	166,005	132,347		79.7%

**WIOA Dislocated Worker Project Navigator and Supportive Services  
(June 2021 - December 2022)**

Cost Category	Budget	Certified Costs	Obligations*	Percentage
Total Budget	325,000	99,622		30.7%

**WIOA Dislocated Worker Incumbent Worker Industrial Manufacturing Technician Grant  
(June 2021 - December 2022)**

Cost Category	Budget	Certified Costs	Obligations*	Percentage
Total Budget	156,454	-		0.0%

**WIOA Dislocated Worker Career Grant  
(December 2021 - August 2023)**

Cost Category	Budget	Certified Costs	Obligations*	Percentage
Total Budget	528,500	20,376	156,848	33.5%

Certified costs for March 2022 reported on April 20, 2022. Obligations reported quarterly.



Lake County Workforce Development Board  
WIOA YOUTH PLAN  
JULY 21 -JUNE 22

	Totals	March Benchmark	March Actuals	June Projections	
<b><u>Total Funds Available</u></b>	<b><u>\$2,283,927</u></b>	<b><u>\$1,497,357</u></b>	<b>66%</b>	<b>90%</b>	
<b>Youth Program Administration</b>					
<b>WDD Personnel &amp; Operations</b>	\$1,061,272	75%	<b>71%</b>	68%	
New Ways to Work Contract	\$50,000	100%	87%	100%	
<b>Youth Service Delivery Strategies</b>					
<b><u>Career Pathways Program</u></b>	\$386,528	75%	<b>52.0%</b>	90%	Projected expenditure increase in next 4 months
Enrollments	60	75%	86.7%	98%	
<b><u>Career Crossroads – High Schools</u></b>	\$152,000	25%	<b>8.1%</b>	26%	
<b>High School signed MOUs</b>	4	100%	<b>66.7%</b>	67%	4 of 6 High schools are currently participating impacting projected expenditures and enrollment
<b>Enrollments</b>	32	100%	<b>46%</b>	63%	High school enrollment numbers trending low impacted projected expenditures
<b><u>Occupational Training – ITAs</u></b>	\$150,000	50%	156%	156%	
Enrollments	40	50%	138%	138%	
<b><u>Work-based Training – wages</u></b>	\$200,000	70%	121%	121%	
Enrollments	17	100%	113%	113%	
<b><u>Program Elements</u></b>	\$80,000	75%	<b>14.0%</b>	50%	Youth stipends and supportive services expenditures are trending low. Purchase of program element services/tools anticipated in the next 60 days.
Job Readiness Stipends/Support Services	48	100%	100%	100%	
<b>Outsourced services MOUs</b>	4	100%	<b>0%</b>	50%	Purchase of program element services/tools anticipated in the next 60 days.
					Not Meeting
					On Track
					Trending Low