



Executive Committee Meeting
Wednesday, May 11, 2022, at 8:15 AM

I. Call to Order..... Karen Stoneman, Committee Chairwoman

II. Public Comment

III. Chairwoman’s Report..... Karen Stoneman

- 1. Lake County Workforce Development Board Leadership
- 2. Lake County Economic Interest Statement – May 1st Deadline

IV. Consent Agenda

Approve:

- March 2022 Executive Committee Meeting Minutes Attachment A
- As recommended by the Operations Committee, approve the PY2022 Job Center of Lake County Memorandum of Understanding [Link 1/Link 2](#)
- As recommended by the Operations Committee, approve the Memorandum of Understanding between Lake County Workforce Development Board, Lake County and the One-Stop Operator Consortium (Illinois Department of Employment Security, the College of Lake County, DHS Division of Rehabilitation Services and the Lake County Workforce Development Department) in the amount of \$46,455.25 Attachment B

Accept:

- Accept the Workforce Innovation & Opportunity Act PY21 Revised Allocations in the amount of \$139,211 Attachment C

Review

- The Lake County Workforce Development Success newsletter <https://www.lakecountyil.gov/DocumentCenter/View/45317/Success-Newsletter-Vol-22-Ed-1-PDF>
- The Lake County Workforce Brief <https://www.lakecountyil.gov/DocumentCenter/View/45421/Workforce-Brief-Vol-22-Ed-2>

V. Northeast Economic Development Region and LCWDB WIOA Local Plan

1. Action Items

- Approve the Workforce Innovation and Opportunity Act (WIOA) Four-Year Plan for the Northeast Economic Development Region (2020-2024) Modifications [Link](#)

- Approve the Lake County Workforce Development Board WIOA Four-Year Local Plan (2020-2024) Modifications

[Link](#)

Speaker: Laura Gergely, Lake County Workforce Development

2. LCWDB WIOA Local Plan Strategies

- Family Centered Coaching
- [Lake County Youth Refresh Report](#)
- American Rescue Plan Act (ARPA) Funding
- DOL Apprenticeship Building America Program Grant

VI. Updates and Information

1. DCEO Program and Fiscal Joint Monitoring scheduled for May 23, 2022
2. Conference Update: NAWB's 2022 FORUM and 2022 Illinois Summit

VII. Upcoming Board & Committee Meetings

1. Executive Committee Meeting – Wednesday, June 8, 2022, at 8:15 AM
2. Workforce Development Board Meeting – Thursday, May 26, 2022, at 8:00 AM
3. Workforce Development Board Meeting – Thursday, June 23, 2022, at 8:00 AM

VIII. Adjournment



Executive Committee Meeting
Minutes

Wednesday, March 9, 2022, at 8:15 AM

Zoom Meeting URL:

https://us06web.zoom.us/j/81679317861?pwd=OCt0c0NtcWx3Yk9TWElhoRjBVVWlPZz09

Present: Karen Stoneman, Anne Maine, Dennis Kessler, Jennifer Harris, Kim Wimer, Jennifer Serino, Laura Crivlare, Dr. Lori Suddick, Tim Dempsey, Carlotta Roman

Absent: Andrew Warrington

I. Call to Order.....Karen Stoneman, Committee Chairwoman

Meeting called to order at 8:15am.
A roll call was done for a quorum.
Verified there is a quorum.

II. Public Comment

No public comment.

III. Chairwoman’s Report..... Karen Stoneman

1. Board and Committee Meeting Structure

Governor Pritzker has lifted the mandate for public meetings to be held remotely. The committee has agreed to meeting in-person versus a Zoom meeting. There was a discussion about how often the Executive Committee should be meeting. Should the committee continue to meet monthly, more often than monthly or every other month? The committee agreed to continue to meet monthly. Member Serino will follow-up to confirm if there are requirements for the number of times the committee needs to meet. She believes it’s one hour per month.

Tours of the Job Center are available. Contact Laura Gergely or Member Serino to schedule a tour.

IV. Consent Agenda

Approve:

- January 2022 Executive Committee Meeting Minutes Attachment A
- Lake County Partners Business 2022-2023 Vendor Agreement Attachment B

Action: Member Kessler made a motion to approve the Consent Agenda. Member Maine seconded the motion.

No discussion or corrections.

Roll call taken. Motion carried.

V. New Business

1. Marketing and Communication a Year in Review

Presenter: George Dimotakis, Pat Davis Design Group, President & CEO

George Dimotakis from Pat Davis Design Group gave a recap of 2021 LCWDB outreach efforts. The branding is complete and implemented. Marketing collateral developed: e-Newsletter, Letterhead template, Business cards, note cards, PowerPoint template, Pocket Folder, Board Packet template, Tri-Fold and Impact Statement. Phase two began January 1, 2022. Need to focus on search engine i.e. support with partners; a tool kit they can share.

2. Board Member Engagement Initiatives

- Committee and Task Force Chairs
- Board Member Mentorship
- Job Center Services Opportunities

In 2022 we are looking to expand board member engagement opportunities. Members Wimer and Chairwoman Stoneman reached out to new members, to see how it's going. There are two new Taskforce: Youth Taskforce lead by Member Karner and the Employer Engagement Task Force.

3. High Performing Board

- NAWB Trailblazer Award

Laura Gergely presented the award criteria.

VI. Updates and Information

1. One Stop Operator for Illinois Local Workforce Development Area 1 Request for Proposal
2. New Ways to Work

Workforce Development will have intentional integration with our partners. There are five topical series of meetings: social services, housing, Youth, adult education and disability services. Representatives from all 14 Job Center partners are invited to the bi-monthly business integration meetings coordinated by the Job Center's Business Service team beginning in March 2022.

VII. Upcoming Board & Committee Meetings

1. Executive Committee Meeting – Wednesday, April 13, 2022, at 8:15 AM
2. Workforce Development Board Meeting – Thursday, April 28, 2022, at 8:00 AM

Going forward, all Workforce Development Board and Committee meetings will be hosted at the Lake County Job Center and other sites of members. Laura Gergely will email members the new dates and locations for the next board and committee meetings.

VIII. Adjournment

Action: Member Harris motioned to adjourn the meeting.

Member Kessler seconded the motion.

The meeting adjourned at 9:05am.



Executive Committee
May 8, 2022

Subject:

As recommended by the Operations Committee, approve the Memorandum of understanding between Lake County Workforce Development Board, Lake County and the One-Stop Operator Consortium (Illinois Department of Employment Security, the College of Lake County, DHS Division of Rehabilitation Services and the Lake County Workforce Development Department) in the amount of \$46,455.25

Summary:

Since 2000, The Job Center of Lake County has been operated under a partner consortium including the Illinois Department of Employment Security, the College of Lake County, DHS Division of Rehabilitation Services and the Lake County Workforce Development Department.

Federal legislation requires these services to be procured by the Workforce Development Board through a competitive selection process.

Lake County re-released the RFP for the One-Stop Operator on February 18, 2022 to 41 vendors and one proposal was received from the consortium of the Illinois Department of Employment Security, the College of Lake County, IDHS Division of Rehabilitation Services and the Lake County Workforce Development Department.

The review committee determined that the proposal submitted by the Workforce Development Partner Consortium satisfied the requirements set forth in the RFP.

The evaluations committee is recommending that the consortium of the Illinois Department of Employment Security, the College of Lake County, DHS Division of Rehabilitation Services and the Lake County Workforce Development Department be approved to continue to provide these services in the amount of \$46,455.25.



**Executive Committee
May 8, 2022**

Action:

1. Accept the Workforce Innovation & Opportunity Act PY21 Revised Allocations in the amount of \$139,211.

WIOA PY21 Title I Revised Allocations

The State of Illinois has issued revised formula allocations for PY21 for the Dislocated Worker funding stream under Title I of the Workforce Innovation and Opportunity Act (WIOA).

Lake County is receiving a total restoration allocation in the amount of \$139,211.

Funding Type	PY21 Allocation	PY21 Revised Allocation	+/-
Adult	\$1,595,452	\$1,595,452	\$0
Dislocated Worker	\$1,787,419	\$1,926,630	\$139,211
Youth	<u>\$1,687,667</u>	<u>\$1,687,667</u>	<u>\$0</u>
	\$5,070,538	\$5,209,749	\$139,211