



**Executive Committee Meeting**  
**Wednesday, November 10, 2021 at 8:15 AM**  
**Minutes**

**Zoom Meeting URL:**  
<https://us06web.zoom.us/j/87293221162?pwd=MGJEMzN1WFM4eWEvNHI5dVg0UmRTQT09>

*Present: Chair Karen Stoneman, Jennifer Harris, Dennis Kessler, Jennifer Serino, Ann Maine, Tim Dempsey, Laura Crivlare, Chris Hammerlund*  
*Absent: Andrew Warrington, Lori Suddick*

**I. Call to Order** ..... Karen Stoneman, Committee Chairwoman

*Meeting called to order at 8:18am.  
Roll call taken.  
A quorum was verified.*

**II. Public Comment**

*No public comments.*

**III. Chairman’s Report** ..... Karen Stoneman

*Going into 2022 I want to invite new and current Board members to explore the current committees and task force opportunities. All the committees and taskforces were defined. If you know someone who can contribute to the WD Board committees or Taskforces, please refer them to the Chair of the committee or taskforce.*

**IV. Consent Agenda**

**Approve:**

- October 2021 Executive Committee Meeting Minutes [Attachment A](#)
- Job Center of Lake County Memorandum of Understanding [Attachment B](#)  
Required Revisions

*Action: Member Harris motioned to approve the October meeting minutes and the MOU for Job Center Required Revisions. Member Serino seconded the motion.*

*No discussion or corrections.*

*Roll call taken.*

*Motion carried.*

## Review:

- 2022 Committee and Board Meeting Calendar [Attachment C](#)
- Board Recertification and New Board Members [Attachment D](#)

*The Reappointments of 9 Board members with all agreeing to continue to serve a 3-year term. Six vacancies were filled. All Appointments for new members completed. All WD Board members' terms will start October 1, 2021.*

*For 2022, the Talent Pipeline and Employer Connections Committees will meet jointly. In 2022, the following two task forces will be combined: Business Engagement Task Force and the Youth Task Force. Both areas (youth and business engagement) are a focus for 2022. The discussions will focus on engagement, outcomes and data.*

*Action: Member Stoneman motioned to approve combining the Talent Pipeline Committee and Employer Connections Committee meetings for 2022 and creating the Business Engagement and Youth Task Forces. Member Wimer seconded the motion.*

*No discussion or corrections.*

*Roll call was taken.*

*Motion carried.*

## V. New Business

### 1. New Board Member Orientation Session

*The December New Member Board Orientation is December 8, 2022. The orientation is open to Board members. Orientation will replace the next Executive Committee meeting. Thank you to committee member selectors, Demar Harris and Jennifer Everett.*

### 2. U.S. DOL CAREER Dislocated Worker Grant Application

*The DCEO grant application for Dislocated Workers and Underserved communities was submitted. Lake County will receive grant funds award in December 2021. The funds will be used to purchase computers to take to Underserved communities, bringing Workforce Development to these communities.*

### 3. One Stop Operator for Illinois Local Workforce Development Area 1 Request for Proposal (RFP).

*One Stop Operators operate as a consortium. Request for Proposals (RFP) has yielded one bid, so far. The One Stop Operators are asking for assistance to develop service strategy criteria for the RFP.*

## VI. Updates and Information

### 1. Hire Lake County Job Fair

*Antonio reviewed the final numbers of attendees for the Hire Lake County Job Fair. WD outreached by direct mailing 4,000 people. A total of 110 attendees and 73 vendors attended up. There were 15 vendors on the wait list to attend the event. Job Seekers and Employers completed surveys for the job fair. The survey results averaged 4.4 stars out of 5 stars.*

2. National Association of Workforce Boards

*Jennifer Harris, a member of NAWB attended a meeting April 11 – 14, 2021 in Washington D.C. Jennifer attended a session in which an overview of the first Job Center office who opened in a Simon Outlet Mall in Maryland. The space was donated for one year.*

3. Prosperity Agenda's Family Centered Coaching Adoption

*Meeting families where they are to remove barriers like childcare, computers and transportation. Promotes understanding of what these communities want and need to make their own decisions. Received 87% increase in earnings.*

4. New Ways to Work

*Member Crivlare will lead on this Taskforce.*

**VII. Upcoming Board & Committee Meetings**

1. Executive Committee Meeting – January 12, 2022 at 8:15am
2. Workforce Development Board Meeting – November 18, 2021 at 8:00 AM

**VIII. Adjournment**

*A motion to adjourn the meeting was made by Member Warrington. The motion seconded by Member Maine.*

*Meeting adjourned at 9:05am.*