



**Executive Committee Meeting**  
**Wednesday, October 13, 2021 at 8:15 AM**

**Zoom Meeting URL:**

<https://us06web.zoom.us/j/84570764048?pwd=SHhCNlc2Y2trSk5wWmJFaXJnODhUQT09>

- I. Call to Order**..... Karen Stoneman, Committee Chairwoman
- II. Public Comment**
- III. Chairman’s Report**..... Karen Stoneman
- IV. Consent Agenda**

**Approve:**

- September 2021 Executive Committee Meeting Minutes

[Attachment A](#)

**V. Old Business**

- 1. WIOA Youth Action Plan - Preliminary 1<sup>st</sup> Quarter Report (Report to be provided at the meeting)

**VI. New Ways to Work Youth Program SWOT Analysis**

Facilitators:

- Helen Witcher, President, Frontline Careers
- Greg Burks, President, Burks Consulting Group

**VII. Upcoming Board & Committee Meetings**

- 1. Executive Committee Meeting – November 10, 2021 at 8:15 AM
- 2. Workforce Development Board Meeting – November 17, 2021 at 8:00 AM

**VIII. Adjournment**



Executive Committee Meeting
Wednesday, September 8, 2021 at 8:15 AM

Minutes

Zoom Meeting URL:

https://us06web.zoom.us/j/84391905734?pwd=VVR1andwN1JMQTRoL0FKanN3YXBYdz09

Present: Chairwomen Karen Stoneman, Carlotta Roman, Dennis Kessler, Jennifer Harris, Jennifer Serino, Kim Wimer, Laura Crivlare, Lori Suddick, Tim Dempsey

Absent: Andrew Warrington, Chris Hammerlund

I. Call to Order Karen Stoneman, Committee Chairwoman

The meeting was called to order at 8:18am.
Roll call was taken.
A quorum was verified.

II. Public Comment

No public comment.

III. Chairman's Report Karen Stoneman

No Chairwomen's report.

IV. Consent Agenda

Approve:

- June 2021 Executive Committee Meeting Minutes Attachment A

Review

- Workforce Development Success Newsletter Vol. 21 Ed. 2
- Lake County Summer Youth Employment Program Update Attachment B

Accept

- Accept the DOL Dislocated Worker Navigator Grant the amount of \$325,000 Attachment C
- Accept the DOL Emergency Assistance Grant in the amount of \$156,454.00 Attachment D

Motion: Member Wimer made a motion to approve the Consent agenda. Member Kessler seconded the motion.

No discussion or corrections.

A roll call vote was taken. Motion carried.



## V. Old Business

1. Illinois Department of Commerce and Economic Opportunity LWIA 1 PY20 Monitoring Results Attachment E

*Member Serino gave an update on the DCEO Monitoring results. The monitoring went very well. There were 3 Findings. Corrective action was taken to resolve the Findings. The DCEO Findings response letter was sent September 10<sup>th</sup>.*

2. PY20 WIOA Youth Formula Grant Waiver and DCEO Approval Attachment F
  - Lake County Youth Plan Attachment G
    - o New Ways to Work

*Lake County Workforce Development Board submitted a WIOA Youth Formula Grant Waiver request for not obligating 80% of the goal for WIOA Grant 20-681001 - WIOA Title 1B Youth Formula grants in the DCEO WIOA Notice No. 19-NOT-05, Section IV. Obligation Requirement Waiver.*

*The Workforce Development Board hired New Ways to Work for consulting services with the goal of enhancing services to youth and young adults across Lake County's network.*

## VI. Updates and Information

1. Strategic Marketing and Communication Plan
  - o New Website is Live - <https://www.lakecountyworkforce.org/>
  - o Social Media Links:
    - a. LinkedIn: <https://www.linkedin.com/company/lakecountywdb/>
    - b. Twitter: <https://twitter.com/lakecountywdb>
    - c. Facebook: <https://www.facebook.com/lakecountywdb>

*Laura gave an update on the Communications and Marketing Plan.*

2. Equity Task Force Update
  - Next Meeting: September 17, 2021 at 10am

*Member Roman please give us an update on the work the Equity Task Force. They have several accomplishments including recruitment of Task Force members, development of DEI goals and definitions and developed Board's Inclusive Leadership Institution in February.*

## VII. Upcoming Board & Committee Meetings

1. Executive Committee Meeting – October 13, 2021 at 8:15 AM
2. Workforce Development Board Meeting – September 23, 2021 at 8:00 AM

## VIII. Adjournment

*Member Dempsey motioned to adjourn the meeting. Member Wimer seconded the motion.*

*Meeting adjourned at 8:58.*