

**Executive Committee Meeting  
Minutes**

**Wednesday, March 10<sup>th</sup>, 2021 at 8:15 AM**

**Zoom Meeting URL:**

<https://zoom.us/j/92383958338?pwd=L2VGL3Q5NFZXa2NOd09XbWU1WW1Ndz09>

Present: *Chair Andrew Warrington, Ann Main, Edward Melton, Jennifer Harris, Jennifer Serino, Karen Stoneman, Laura Crivlare, Tim Dempsey, Christine Hammerlund*

Absent: *Carlotta Roman, Dennis Kessler, Kim Wimer, Robyn Safron, Lori Suddick*

**I. Call to Order**..... Andrew Warrington, Committee Chairman

*The meeting was called to order at 8:06am.  
A roll call of who was in attendance was done.  
There is a quorum.*

**II. Public Comment**

*No public comment.*

**III. Chairman’s Report**..... Andrew Warrington

*No report currently.*

**IV. Consent Agenda**

**Approve:**

- February 2021 Committee Meeting Minutes Attachment A
- Board Service Policy 6: Incumbent Worker Training Modifications Attachment B
- Board Service Policy 7: On-the-Job Training Modifications. Attachment C

*Action: A motion was made by Member Dempsey, seconded by Member Hammerlund to approve the Consent Agenda.*

*No discussion or changes.*

*A roll call vote was taken, the motion carried.*

**V. Old Business**

- Lake County Partners Business Engagement Agreement
- PY21 Job Center of Lake County Memorandum of Understanding Attachment D

*Member Serino reviewed the Lake County Partners Agreement and gave a status update of the PY21 Job Center of Lake County Memorandum of Understanding. You can find the draft MOU document in [Link 1](#)*

and [Link 2](#). Both documents will go to the Operations Committee for Final approval in May and to the Executive Committee in May.

*Discussion took place around the current Lake County Partners agreement's deliverables and next steps.*

*The Workforce Board Executive Committee discussed not renewing the current LCP agreement as written with the current set of deliverables and budget and to issue a change order to renew the agreement with the deliverables of Salesforce administration and licensing and a corresponding budget.*

*The Workforce Board Executive Committee discussed that they are interested in taking into consideration new proposed deliverables from LCP on business outreach/engagement that contributes to the objectives of the Workforce Board strategic plan and aligns to the goals and requirements of the WIOA grant.*

*Action:*

*Member Harris motioned to ending the Lake County Partners contract as it stands while continuing with the Sales force components of the existing contract. Member Dempsey seconded the motion.*

*A roll call vote was taken. Motion carried.*

## **VI. Workforce Board Strategic Plan**

- Create a culture of equitable prosperity
  - Equity Task Force

*The annual monitoring of grants by DCO is on track with expenditures.*

## **VII. Upcoming Board & Committee Meetings**

- Executive Committee Meeting – April 14, 2021 at 8:15 AM
- Workforce Development Board Meeting – April 29, 2021 at 8:00 AM

## **VIII. Adjournment**

*Member Dempsey motioned to adjourn the meeting. Member Darling seconded.*

*Meeting adjourned 8:50am.*