



**Executive Committee Meeting**

**Minutes**

**Wednesday, June 9<sup>th</sup>, 2021 at 8:15 AM**

**Zoom Meeting URL:**

<https://zoom.us/j/94914581423?pwd=Q1gzWVJjUGFObWxXMnRXdWJFbTRCZz09>

*Present: Chair Warrington, Ann Maine, Dennis Kessler, Edward Melton, Jennifer Serino, Kim Wimer, Lori Suddick, Tim Dempsey*

*Absent: Carlotta Roman, Jennifer Harris, Karen Stoneman, Laura Crivlare, Robyn Safron, Christine Hammerlund*

**I. Call to Order.....Andrew Warrington, Committee Chairman**

*The meeting was called to order at 8:22am  
Roll call attendance was taken. A quorum was verified.*

**II. Public Comment**

*No public comment.*

**III. Chairman’s Report.....Andrew Warrington**

*There was no formal report this month. This is Andrew Warrington’s last meeting as Executive Committee Chairman. Andrew Warrington shared some of the committee accomplishments for the past two years as chairman.*

- *Redesigned the Boards meeting platform to be more strategic and innovative*
- *Completed the Recertification process for the Job Center of Lake County*
- *Completed two successful virtual DCEO monitoring*
- *Implemented the Board’s first strategic Marketing and Communication Plan*

**IV. Consent Agenda**

**Approve:**

- May 2021 Committee Meeting Minutes Attachment A
- Board Service Policy 5: Individual Training Account Modifications Attachment B

*Motion: Member Melton made a motion to approve the consent agenda, Member Dempsey seconded the motion.*

*No discussion or corrections.*

*A roll call vote was taken. Motion carried.*

## V. New Business

### 1. Action Item

Approve the Nominating Committee's Recommended Slate of Officers for PY2021

[Attachment C](#)

- The Nominating Committee will report its recommendations for the new term beginning July 1, 2021
- The recommended slate will be presented at the Board meeting on June 24<sup>th</sup>.
- Other Board Members may be nominated for consideration at the Board meeting on June 24

*Member Dempsey led the Nomination Committee for the Executive Committee Chair and Vice-Chair. The slate of nominees for PY21 submitted to the Nomination Committee are as follows:*

- *Karen Stoneman, Chair*
- *Kimberly Wimer, Vice-Chair*

*Motion: Member Melton motioned to approve the nominees for Executive Committee Chair and Vice-Chair. Member Maine seconded the motion.*

*No additional nominees. No discussion or corrections.*

*A roll call vote was taken. Motion carried.*

### 2. Action Item

Accept the Workforce Innovation & Opportunity Act PY21 Allocations in the amount of \$5,070,538.

[Attachment D](#)

*Motion: Member Dempsey motioned to accept the Workforce Innovation Opportunity Act PY21 allocations in the amount of \$5,070,528. Member Maine seconded the motion.*

*Discussion: Reviewed budget information and projected reduction in funds for PY21. Removed computer replacements; new computers were installed in 2020. Work Force Development has 2 vacancies that will not be filled at this time. There will be more details next week after the Finance and Compliance Committee meeting.*

*Dislocated and Adult Worker Training strategy resources to connect through College of Lake County Institutional Funds. The funds for this program have been reduced by 40% We need to leverage this to get these workers in the workforce.*

*Applied for additional funds through a grant to help vulnerable workers with childcare and Transportation.*

*A roll call vote was taken. Motion carried.*

### 3. Action Item

Accept components of a The Lake County WIOA Youth Action Plan:

[Attachment E](#)

- Continue with the second term of the 19190 Comprehensive Career Pathway WIOA Youth Subrecipients Agreements for North Chicago Community High School, The Community Works, Employee Connections and First Institute Training and Management, Inc.

- Continue with the Career Crossroads program and the existing high schools including North Chicago Community, Mundelein, Waukegan, Antioch, Lakes while increasing capacity by 2 additional high schools during the 2021-22 school year.
- Move forward with the Lake County Workforce Development and Companies That Care Summer Youth Pilot Program to deliver a college-readiness curriculum for a one-week Springboard focusing on college access, persistence, transition and graduation.
- Proceed with identifying an entity to provide professional services as an intermediary in the areas of community and program assessments, stakeholder strategy discussions and service delivery gap analysis.

*Action: Member Melton motioned to approve the WIOA Youth Comprehensive Career Pathway Program. Member Dempsey seconded the motion.*

*Discussion: Continue subsequent agreements for the second year—same funding and performance. Use a defined metric to measure success and success of the Youth. Youth completion of 80% is the goal. The federal goal requires a completion of 90%. Our goal is to prepare IEP students for job placement. Total funds \$386,528 to serve 60 youth.*

*A roll call vote was taken, motion carried.*

## **VI. Old Business**

### **1. Lake County Partners Business Engagement Agreement**

*The LC Partners agreement ended in February 2021. We met on 3 occasions on the Partner Business Agreement to discuss to create a matrix to measure successes. Not looking to move forward with an Agreement, currently. We are pausing our work with LC Partners.*

### **2. Illinois Department of Commerce and Economic Opportunity LWIA 1 PY20 Monitoring**

*Auditing/monitoring went well. Meeting next week with DCEO. The final Findings letter will arrive in a couple of weeks.*

### **3. Strategic Marketing and Communication Plan**

*Pat Davis Design created marketing templates. Today's presentation included the preview On the opening page of the website.*

## **VII. Upcoming Board & Committee Meetings**

1. Executive Committee Meeting – July 14, 2021 at 8:15 AM
2. Workforce Development Board Meeting – June 24, 2021 at 8:00 AM

*An update on future board and committee meeting locations will be announced later this summer.*

## **VIII. Adjournment**

*Member Dempsey motioned to adjourn the meeting and Member Kessler seconded the motion.*

*Meeting adjourned at 9:14am.*