



MISSION

To ensure a workforce is equipped for today and prepared for tomorrow.

VISION

To be the leader of the Lake County workforce system that produces a highly skilled workforce and powers the region's economic vitality and quality of life.

**Talent Pipeline Committee
Meeting Agenda**

Wednesday, October 21, 2020 at 9:00 AM

Zoom Meeting URL:

<https://zoom.us/j/98531032532>

- I. Call to Order**..... Chris Hammerlund, Chairwoman
- II. Public Comment**
- III. Chairwoman’s Report**..... Chris Hammerlund
- IV. Consent Agenda**
 - Approve:**
 - September 2020 Talent Pipeline Meeting Minutes Attachment A.1
 - Review:**
 - 2021 Talent Pipeline Meeting Schedule Attachment A.2
 - Youth Contract Agreement Reports Attachment A.3
- V. Workforce Board Strategic Plan**
 - **Workplace Essential Skills Discussion**
 - Gina Smith, Workforce Manager, Career and Job Placement Center, College of Lake County
 - Chris Liske and Pamela Walker, Lake County Workforce Development Department
- VI. Upcoming Board & Committee Meetings**
 - 1. Talent Pipeline Committee Meeting (Joint Meeting with Employer Connections Committee) – January 19, 2020 at 9:00AM
 - 2. Workforce Development Board Meeting – November 19, 2020 at 8:00AM
- VII. Adjournment**



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Talent Pipeline Committee Meeting Minutes

Wednesday, September 16, 2020 at 11:00 AM

Zoom Meeting URL:

<https://zoom.us/j/99825785778?pwd=amQ3TGdKYs84cTZvN1J1d1MrN1FwUT09>

Attachments are available upon request: WorkforceBoard@LakeCountyIL.gov

Present: Chairwoman Chris Hammerlund, Maria Colunga, Lorenzo Bess, Jennifer Everett, Tim Kirschner, Kristi Long, Jennifer Serino, Gina Smith, Kimberly Wimer

Absent: Kurt Beier, Ali Obrien, Maria Jonas, Eric Pfligler, Gina Schuyler

I. Call to Order Chris Hammerlund, Chairwoman

Chairwoman Hammerlund called the meeting to order at 11:05 AM. A roll call was taken, and a quorum was present.

II. Public Comment

There was no public comment.

III. Chairwoman's Report Chris Hammerlund

Chairwoman announced that the Lake County Workforce Development and Abbott is holding a Drive-Thru Hiring Event for a variety of Production Assembly positions on Saturday, October 3, 2020 from Time: 11:00 am to 2:00 pm at Cristo Rey St. Martin High School.

IV. Consent Agenda

Approve:

- June 2020 Talent Pipeline Meeting Minutes Attachment A.1
- Board Service Policy 14: Youth Eligibility Requirements Policy Modifications Attachment A.2

Review:

- Summer Youth Program Update - [Work Readiness Bootcamp 2020](#)

Member Everett shared that the Lake County Board sponsored a Summer Youth Employment Program for many years. The pandemic, however, made it difficult to place young people at work sites. In lieu of this popular program, Lake County Workforce Development designed a two-week Work Readiness Bootcamp. This online course ran for two weeks from July 27th to August 7th. More than 80 high school students participated. Students earned a stipend of up to \$500 for their active participation.

A motion was made by Member Everett, seconded by Member Long, that the consent agenda be approved. A roll call vote was made, and all present members voted “aye”.

The motion carried.

V. Workforce Board Strategic Plan

- Increase industry-led workforce solutions
- Create a culture of equitable prosperity
- Develop solutions through career pathways
 - Invest in training and talent development (WIOA, ABE, Perkins, CLC)
 - Workplace Essential Skills
 - Digital and Basic Skills Literacy
 - Occupational Training
 - Industry Focused Training
- Continue to be the Workforce Innovative Leader

Member Serino and Laura Gergely reviewed the WIOA training dollars spend last year in Work Experience, On the Job Training, Youth Programs, Incumbent Worker Training, and Individual Training Accounts along with the industries that were represented. Much discussion was round the skills needed and training going forward specifically in workplace essential skills. Please see the full presentation [here](#).

VI. Upcoming Board & Committee Meetings

1. Talent Pipeline Committee Meeting – October 21, 2020 at 9:00AM
2. Workforce Development Board Meeting – September 24, 2020 at 8:00AM

The Chairwoman reported that the next Board meeting is scheduled for September 24 via the zoom platform and the next Talent Pipeline Committee Meeting will be held on Wednesday, October 21, 2020 at 9:00 also via the zoom platform.

VII. Adjournment

A motion was made by Member Everett, seconded by Member Smith, that this meeting be adjourned.

The meeting was adjourned at 11:44AM.

LAKE COUNTY WORKFORCE DEVELOPMENT BOARD AND COMMITTEE

2021 SCHEDULE

Workforce Development Board – 8:15 a.m.

February 25
April 29
June 24
September 30
November 18

Executive Committee – 8:15 a.m.

January 6
February 3
March 3
April 7
May 5
June 2
July 7
August 4
September 1
October 6
November 3
December 1

Operations Committee – 9:00 a.m.

January 11
March 8
May 10
August 9
October 11

Employer Connections Committee – 9:00 a.m.

March 16
August 17
October 19

Talent Pipeline Committee – 9:00 a.m.

March 17
August 18
October 20

Joint Employer Connections and Talent Pipeline Committee – 9:00 a.m.

January 19
May 19

**Talent Pipeline Committee Meeting
October 21, 2020**

Entity	Waukegan High School (OSY)	YouthBuild Lake County (OSY)	Youth Conservation Corps. (OSY)	Employee Connections (OSY)												
Program Title	WHS Shine Pharmacy Program	YouthBuild Program	YCC HVAC Program	Employee Connections												
Contract Dates	Initial 12-Month Award: PY 18: July 1, 2018 - June 30, 2019 Additional 12-Month Renewal: PY 19: July 1, 2019 - June 30, 2020	Initial 12-Month Award: PY 18: July 1, 2018 - June 30, 2019 Additional 12-Month Renewal: PY 19: July 1, 2019 - June 30, 2020	Initial 12-Month Award: PY 18: July 1, 2018 - June 30, 2019 Additional 12-Month Renewal: PY 19: July 1, 2019 - June 30, 2020 Extended through August 31, 2020	Initial 12-Month Award: PY 18: July 1, 2018 - June 30, 2019 Additional 12-Month Renewal: PY 19: July 1, 2019 - June 30, 2020 Extended through July 31, 2020												
Program Summary	Includes the certificate program at CLC, testing fees, customer services training, and 160 hours of paid work experience at area Walgreen's pharmacies.	Includes a hybrid model of YBLC offering work readiness and career awareness activities. In addition the Contract staff will work in collaboration with the Workforce Development Staff to offer individual customer choice for Occupational Training from the WIOA list of approved training programs. Also customized offerings of Work Experience.	Includes the HVAC/R certificate program at CLC, high school diploma instruction for those participants who have not completed their diploma, and a paid 210 hour work experience with local HVAC/R installation companies.	Includes a hybrid model of Employee Connections offering work readiness activities and career awareness overview, with a Microsoft Office Bootcamp delivered by the College of Lake County. In addition the Contract staff will work in collaboration with the Workforce Development Staff to offer individual customer choice for Occupational Training from the WIOA list of approved training programs. Also customized												
Performance Measures PY 2019	Agmt.	Actual	%	Agmt.	Actual	%	Agmt.	Actual	%	Agmt.	Actual	%				
	Budget	\$170,000	\$51,990	31%	Budget	\$102,000	\$16,884	17%	Budget	\$129,200	\$46,750	36%	Budget	\$131,000	\$91,289	70%
	W/E	\$69,700	\$18,863	27%	W/E	\$41,820	\$5,320	13%	W/E	\$52,972	\$20,261	38%	W/E	\$53,710	\$51,902	97%
	Enrollment	20	5	25%	Enrollment	15	14	93%	Enrollment	12	12	100%	Enrollment	25	29	116%
	Credential	20	3	15%	Credential	15	4	27%	Credential	12	3	25%	Credential	25	26	104%
	EMPL/PSE	20	4	20%	EMPL/PSE	15	9	60%	EMPL/PSE	12	5	42%	EMPL/PSE	25	16	64%
Performance Measures PY 2018	Agmt.	Actual	%	Agmt.	Actual	%	Agmt.	Actual	%	Agmt.	Actual	%				
	Budget	\$200,000	\$62,441	31%	Budget	\$136,000	\$5,051	4%	Budget	\$152,000	\$38,932	26%	Budget	\$175,000	\$44,266	25%
	W/E	\$85,088	\$6,699	8%	W/E	\$56,176	\$847	2%	W/E	\$45,205	\$26,838	59%	W/E	\$97,617	\$10,229	10%
	Enrollment	30	29	97%	Enrollment	15	5	33%	Enrollment	15	7	47%	Enrollment	20	15	75%
	Credential	30	14	47%	Credential	15	0	0%	Credential	15	6	40%	Credential	20	8	40%
	EMPL/PSE	30	0	0%	EMPL/PSE	15	0	0%	EMPL/PSE	15	6	40%	EMPL/PSE	20	0	0%