



**MISSION**

To ensure a workforce is equipped for today and prepared for tomorrow.

**VISION**

To be the leader of the Lake County workforce system that produces a highly skilled workforce and powers the region's economic vitality and quality of life.

**Operations Committee Meeting  
Minutes**

**Monday, March 8, 2021 at 9:00 AM**

**Zoom Meeting URL:**

<https://zoom.us/j/92275202013?pwd=Q2FuUU1DUUwzS3FhelcrbmU5bkNyZz09>

Present: Chairwoman Laura Crivlare, Liz Gelacio, Eva Locke, Reni Mitkova, Carlotta Roman, Brittany Davis, Jennifer Serino, Heidi Semenek, Tameka Wilson, Jennifer Yohan, Edith Salinas

**I. Call to Order** ..... Laura Crivlare, Chairwoman

*Chairwoman Crivlare called the meeting to order at 9:03am  
Roll Call was taken, and a quorum was met.*

**II. Public Comment**

*No public comment.*

**III. Chairwoman's Report** ..... Laura Crivlare

- Carlotta Roman, Operations Committee Vice-Chair
- 2021 WIOA Summit, April 27-28, 2021

*Carlotta Roman was introduced as the new committee Vice-Chair*

*The WIOA Summit is scheduled:  
Date: April 27 – 28, 2021,  
Location: Online only*

**IV. Consent Agenda Items**

**Approve:**

- January 2021 Operations Committee Meeting Minutes

[Attachment A](#)

**Review:**

- The Workforce Brief:

<https://www.lakecountyiil.gov/DocumentCenter/View/38389/Workforce-Brief-vol-21-ed-1-PDF>

*Action: Member Gelacio made the motion and the motion was seconded by Member Yohan to approve the Consent Agenda.*

*No discussion or corrections.*

*A roll call vote on taken, and the motion carried.*

## **V. Old Business**

- Job Center of Lake County Memorandum of Understanding
- Job Center of Lake County Cost Sharing Agreement
- Job Center of Lake County Action Plan

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

*Member Serino and Laura Gergely reviewed the MOU and Old Business items. The 2021 proposed MOU for the Lake County Job Center primary activity include the draft Infrastructure Budget completion based on Revision 4 of the Governor’s Guidelines.*

*The Cost Sharing Agreement requires all partners, under WIOA, to use a portion of their program funds to pay additional costs related to the operation of the one-stop delivery system in the local workforce area.*

*The action plan goals are consistent communication, timely and coordinated access for customers, Service delivery functions and business services.*

## **VI. Updates and Information**

- Job Center of Lake County Partner Integration
  - [Job Center Partner Integration Survey](#)
- Local and Regional Strategies
- Regional One-Stop Operator Collaboration

*Member Locke shared with the committee more information pertaining to the Job Center Partner Integration Survey and gave an update on the regional OSO collaboration.*

- Create a culture of equitable prosperity
  - Equity Task Force

*Vice-Chair Roman shared an updated for the Equity Task Force update and challenge.*

## **VII. Upcoming Board & Committee Meetings**

1. Operations Committee Additional Meeting – April 12, 2021 at 9:00AM
2. Operations Committee Meeting – May 10, 2021 at 9:00AM
3. Workforce Development Board Meeting – April 29, 2021 at 8:00AM
4. Inclusive Leadership Institute – May 4 and May 6, 2021 at 8:30AM

## **VIII. Adjournment**

*A motion was made by Member Salinas, seconded by Member Davis to adjourn the meeting. Meeting adjourned at 10:01am.*