



**Meeting Agenda**  
**Thursday, June 24<sup>th</sup>, 2021 at 8:00 AM**

**Zoom Meeting URL:**  
<https://zoom.us/j/94258270087?pwd=RFImRytBeXZnbHZkbHkwcGFaMEgvUT09>

- I. **Call to Order**.....Andrew Warrington, Committee Chairman
- II. **Public Comment**
- III. **Chairman’s Report**.....Andrew Warrington

- IV. **Action Item**  
Approve the Nominating Committee’s Recommended Slate of Officers for PY21
  - The Executive Committee voted at the June 9, 2021 meeting to recommend approval of the Slate of Officers presented by the Nominating Committee
    - o The Slate as recommended includes:
      - a. Karen Stoneman, Chair
      - b. Kimberly Wimer, Vice-Chair
  - An opportunity is available for other Board Members to be nominated from the floor for consideration

- V. **Consent Agenda**  
**Approve:**
  - April 2021 Board Meeting Minutes [Attachment A](#)
  - Board Service Policy 5: Individual Training Account Modifications [Attachment B](#)
  - As recommended by the Executive Committee, approve the PY’ 21 Job Center of Lake County Memorandum of Understanding [Link 1 / Link 2](#)
  - Approve the components of a the Lake County WIOA Youth Action Plan as recommended by the Executive Committee [Attachment C](#)

- VI. **New Business**
  - 1. **Action Item** [Attachment D - E](#)  
Approve the Workforce Innovation & Opportunity Act PY’21 Budget and Grant Plan:
    - Workforce Innovation & Opportunity Act PY21 Allocations in the amount of \$5,070,538.

**VII. Lake County Workforce Development Business Service Team**

Presenter: Antonio Garcia, Business Service Manager

**VIII. Updates and Information**

1. Illinois Workforce Innovation Board (IWIB)
2. Board's Inclusive Leadership Institute
  - Topic: Disrupting Bias - Breaking Down Barriers and Building Bridges for an Inclusive Workplace
  - Date: August 26 and 27
  - Time: 8:30AM – 10:00AM
3. Workforce Partners of Metropolitan Chicago
  - 2020 Year-End Report [Attachment F / Link](#)

**IX. Upcoming Board Meeting**

1. Workforce Development Board Meeting – September 30, 2021 at 8:00 AM

**X. Adjournment**



### Meeting Minutes

Thursday, April 29, 2021 at 8:00 AM  
Zoom Meeting URL:

<https://zoom.us/j/92735878137?pwd=V2VRZmhKcytwMDdSSW9MTVJGZko0UT09>

*Present: Chair Andrew Warrington, Vice Chair Karen Stoneman, Kevin Considine, Michel Darling, Tim Dempsey, Carrie Espinosa, Josh Fischer, Emily Garrity, Christine Hammerlund, Jennifer Harris, Dennis Kessler, Kristi Long, Noelle Kischer-Lepper, Edward Melton, Kathy Nellis, Pastor Eugene Roberson, Carlotta Roman, Steven Smart, Arlene Santos-George, Carla Schroeder, Jennifer Serino, Patrick Statter, Lori Suddick, Kimberly Wimer*

*Absent: Laura Crivlare, Ann Main, Robyn Safron*

**Call to Order** ..... Andrew Warrington, Chairman

*Chairman Warrington called the meeting to order at 8:01am.  
A roll call was taken.  
A quorum was verified.*

**I. Public Comment**

*No public comment was made.*

**II. Chairman’s Report** ..... Andrew Warrington

- Welcome New LCWDB Members:
  - Darryl V. Rader, Public Service Administrator, IDHS-Division of Rehabilitation
  - Steven Smart, Business Development Coordinator, IBEW Local 150

*Two new members of the Board were introduced, Darryl V. Rader, Public Service Administrator, DHS-Division of Rehabilitation and Steven Smart, Business Development Coordinator, IBEW Local 150. Welcome!*

- Recognition of Service:
  - Roycelee Wood, Lake County Superintendent of Schools

*After 50 years of dedicated service to education in Lake County, Roycelee Wood has resigned as Lake County Regional Superintendent of Schools.*

- WIOA Youth Comprehensive Career Pathway Program Highlights

*In the past, the Board has hosted a panel of WIOA youth participants and their providers to hear more about their experiences. Today five of the Board’s youth providers will be showcased by videos that have been created by students and staff.*

### III. Consent Agenda Items

#### Approve:

- February 2021 Board Meeting Minutes
- Board Service Policy 6: Incumbent Worker Training Modifications
- Board Service Policy 7: On-the-Job Training Modifications
- The Community Works Change Order as recommended by the Talent Pipeline Committee to increase the contracted amount by \$44,950 increasing the contract from \$100,000 to \$144,590 to serve 7 more out of school youth for the time frame July 1, 2020 to June 30, 2021.
- Workforce Innovation & Opportunity Act PY20 Grant Modification as recommended by the Finance and Compliance Committee in the amount of \$182,763.

Attachment A  
Attachment B  
Attachment C  
Attachment D

Attachment E

#### Review:

- Lake County Workforce Development Success News Letter:  
[Success-Newsletter-vol-21-ed-1-PDF \(lakecountyil.gov\)](#)
- Lake County Workforce Development March 2020 Grant Expenditure Report
- Lake County Workforce Development March 2020 Contract Report

Attachment F  
Attachment G

*Action: Member Garrity motioned to approve the Consent Agenda, Member Considine seconded the motion.*

*No discussions or corrections.*

*A roll call vote was taken, and the motion carried.*

### IV. College of Lake County Update

Presenters: Dr. Ali O'Brien, Vice President of Community and Workforce Partnerships  
Dr. Richard Ammon, Dean of Engineering, Mathematics, and Physical Science

*The College of Lake County gave an update on the new Advance Technology Center (ATC). You can view the full presentation [here](#).*

### V. Lake County Partners Update

Presenters: Kevin Considine, President and CEO  
Bethany Williams, Strategy & Intelligence Director

*Lake County Partners gave an update on economic development in Lake County. You can view the full presentation [here](#).*

### VI. Workforce Board Strategic Plan

- Increasing industry-led workforce solutions
  - Workforce Development Business Outreach Team  
*Demar Harris introduced the Workforce Development Business Outreach Team.*
- Lake County Partners Business Engagement/Salesforce Administration  
*Member Serino shared that a team from Lake County Workforce Development and Lake County Partners will meet to discuss future partnerships.*
- Create a culture of equitable prosperity

- Equity Task Force  
*Member Roman gave an update of the Equity Task Force and the Board's Inclusive Leadership Institute.*
- Continue to be the Workforce Innovative Leader
  - Marketing and Communication Plan  
*Member Harris gave an overview of the status of the Marketing and Communication Plan. Pat Davis Design's is currently working on the website and other social media outlets. More to come at a later meeting.*

## VII. Updates and Information

- Illinois Workforce Innovation Board (IWIB)
  - [2021 WIOA Summit](#)  
*Member Serino thanked the Workforce Development staff who presented at the 2021 WIOA summit April 27<sup>th</sup> and 28<sup>th</sup>.*
- National Association of Workforce Boards (NAWB)  
*Member Harris shared that she was officially appointed as President of NAWB in March 2021. The Forum will be held on June 24 – 26, 2021 as a Hybrid Event.*

## VIII. Next Board Meeting

- Workforce Development Board Meeting – Thursday, June 24, 2021 at 8:00AM  
*Board Chairman announce that the elections will take place at the next Board Meeting.*

## IX. Adjournment

*Action: Member Darling made a motion and Member Dempsey seconded the motion to adjourn the meeting.*

*The meeting was adjourned at 9:40am.*



Thursday, June 24, 2021

**Board Service Policy Modification**  
**POLICY 5: Individual Training Account**

**Action**

Approve the Board Service Policy 5 Individual Training Account modifications.

**Background**

In April 2020 the Lake County Workforce Development Board approved to add language to allow for additional participants to be served via ITAs. As recovery initiates and trainees re-evaluate their training goals, Workforce Development foresees seeing a higher utilization of the existing policy and recommends extending it through June 30, 2022.

**POLICY 5: Individual Training Account**

**I. Purpose**

This policy provides guidance regarding the issuance of ITAs for training and associated eligible costs when utilizing WIOA funds.

**II. References**

Illinois workNet ePolicy Chapter 7, Section 2: Training  
 Illinois workNet ePolicy Chapter 7, Section 3: Training Provider and Training Program Eligibility  
 DCEO WIOA Policy 15-WIOA-5.3

**III. Terms**

An ITA is an account established on behalf of a WIOA eligible participant.

**IV. Policy**

1. Requirements

- a. Participants must be eligible under one of the following provisions of WIOA:
  - i. 1A – Adult,
  - ii. 1D – Dislocated Worker, or
  - iii. Youth – In school and out of school
- b. Participants eligible to receive an ITA must select an approved training program that leads to a credential attainment in a career that is listed on the HPO List. Eligible and approved participants may, in consultation with the designated career planner, select an eligible program and training provider from the ETPL as documented on IWDS. The guidance and selection process will be provided in a manner that maximizes customer choice.
- c. The use of ITAs should not be used as enticement to terminate traditional academic programs. The use of ITAs will enhance, not replace, current delivery systems in accordance with local area recommendations.
- d. The WDB may develop eligibility standards for program participants beyond state policy.
- e. The WDD will use the approved HPO List for ITAs funded through WIOA.
- f. Workforce Development will be responsible for authorizing Individual Training Accounts for eligible participants enrolled in subrecipient programs.

## 2. Funding Guidelines

- a. The fund amount for an ITA shall not exceed \$7,000.00, except for identified healthcare training, and must be for training for careers on the HPO List. Funds may be used to pay for occupational training and related pre-requisite coursework, as identified in the participant's IEP, including tuition, required books, school fees, supplies and equipment as outlined in the provider's course catalog and made available to the public. ITA funds may also be used for licensing and credentialing exam costs related to the training program and the industry recognized credential that is identified in the participant's IEP.
- b. In recognition of the higher cost of training for healthcare programs, eligible participants choosing to go into the healthcare field may request and receive an ITA of up to \$10,000.
- c. Eligible clients choosing to pursue an Associate Degree program on the Workforce Board High Priority Occupation Policy #15 List and from institutions that award college credits that are transferable at degree completion are eligible for additional funding to cover the full cost of the specific program.
- d. WIOA funds authorized from ITAs are prioritized for Lake County residents and/or eligible participants dislocated from a Lake County employer.
- e. Participants are required to apply for other forms of federal financial aid. WIOA funds will not be withheld while the participant is awaiting determination of other financial aid eligibility. Participants who are delinquent in repaying a student loan will not be automatically disqualified from being considered for an ITA but will be counseled and advised to arrange a repayment plan with the financial institution which holds the defaulted debt.
- f. Participants utilizing a WIOA-funded ITA will be ineligible for additional WIOA-funded ITAs for a five-year period from the date of training completion. This funding restriction will not be in effect beginning March 9, 2020 through June 30, 2021 and extended through June 30, 2022.
- g. If the costs of prerequisite coursework push the total costs of a participant's IEP above the appropriate funding cap, the Director of the WDD is authorized to approve an ITA for an amount higher than the funding caps on an individual basis in cases when he or she finds that:
  - i. The participant is unlikely to find employment in a high priority occupation without the training identified in the IEP; or
  - ii. The individual is basic skills deficient; or
  - iii. Based on their previous employment or academic achievements, the participant shows a high likelihood of successfully completing the training listed in their IEP and achieving training-related employment; or
  - iv. The incremental costs more than the funding cap are minimal.
- h. In no case will the total amount of the ITA exceed 150% of the appropriate funding cap.

## 3. Circumstances in Which an ITA May be Denied

- a. An ITA may be denied for an otherwise eligible participant under one or more of the following circumstances:
  - i. WIOA training funds are exhausted;
  - ii. The participant has reached the maximum amount allowed;
  - iii. The individual does not meet the priority of service as defined in the WDB's Local Plan;
  - iv. The individual resides outside the geographic area of Lake County and/or was not dislocated from a company in Lake County;
  - v. The individual is not likely to succeed in training, based on an in-depth assessment;
  - vi. The training course or program is not likely to result in employment upon training completion;
  - vii. The training course or program does not lead to a career on the HPO List;
  - viii. The service provider does not accept the participant;
  - ix. The individual attempts to make changes to the ITA voucher without approval; or
  - x. The individual does not comply with reasonable program and participation requirements and conditions.

## Lake County Workforce Development Board

### Thursday, June 24, 2021

#### Action

Accept the following components of a The Lake County WIOA Youth Action Plan as recommended by the Executive Committee:

#### 1. WIOA Youth Comprehensive Career Pathway Program

The Comprehensive Career Pathway Program model is based on an integration of services delivered among and across multiple partners including the Workforce Development Department and the Job Center of Lake County. The WIOA Youth Program will serve WIOA eligible youth ages 16-24 meeting WIOA eligibility criteria for either WIOA In-School Youth or WIOA Out-of-School Youth. The LCWDB awarded agreements to the four proposals received Employee Connections, North Chicago High School (District 187), The Community Works, and First Institute Training & Management, Inc. and based on performance and available funds is recommending continuing the programs for an additional 12 months.

#### Employee Connections

July 1, 2020-May 31, 2021	Planned	Actual	Recommended Renewal
Enrollments	15	8	15
Budget	\$100,000	\$51,955.82 (4/21)	\$100,000
Participant status: 7 of 8 completed Microsoft office credential 7 of 8 completed the Job Readiness Portfolio 6 of 8 are working on their Career Pathway Employment & Training goals with their WFD Career Specialist			

#### North Chicago High School (District 187)

July 1, 2020-May 31, 2021	Planned	Actual	Recommended Renewal
Enrollments	15	11	15
Budget	\$86,528	\$39,614.14 (4/21)	\$86,528
Participant status: 11 of 11 completed Microsoft office credential 11 of 11 completed the Job Readiness Portfolio 9 of 11 are working on their Career Pathway Employment & Training goals with their WFD Career Specialist			

#### The Community Works

July 1, 2020-May 31, 2021	Planned	Actual	Recommended Renewal
Enrollments	15 + 7	22	15
Budget	\$145,590	\$74,234.62 (4/21)	\$100,000
Participant status: 14 of 22 completed Microsoft office credential 14 of 22 completed the Job Readiness Portfolio 12 of 22 are working on their Career Pathway Employment & Training goals with their WFD Career Specialist			

#### First Institute Training & Management, Inc.

July 1, 2020-May 31, 2021	Planned	Actual	Recommended Renewal
Enrollments	15	15	15
Budget	\$100,000	\$91,627.97 (4/21)	\$100,000
Participant status: 7 of 15 completed Microsoft office credential – still in progress 6 of 15 completed the Job Readiness Portfolio – still in progress 5 of 15 are working on their Career Pathway Employment & Training goals with their WFD Career Specialist			

## 2. Career Crossroads Program

The program will fund local high schools to deliver the Career Crossroads program to seniors with an IEP and on track to graduate and transition into employment and/or postsecondary training/education. Students will be eligible to earn stipends based on completion of workshop modules and work readiness deliverables. Plans to be negotiated with each high school based on need. Budget will be based on each student eligible for a \$1,000 stipend and high schools eligible for a \$5,000 program cost. Additional budget made available when tied to participant wages.

High School	Planned Enrollments	Actual Enrollments	Planned Budget	Recommended Plan	Recommended Budget
Waukegan	10	2	\$16,000	10	\$15,000
North Chicago	10	1	\$20,475	10	\$15,000
Antioch	10	2	\$11,300	10	\$15,000
Lakes	10	4	\$11,300	10	\$15,000
Mundelein	10	3	\$15,835	10	\$15,000
Round Lake	10	8	\$47,200	10	\$47,200
Zion Benton or Zion New Tech				10	\$15,000
Grant				10	\$15,000

## 3. Companies that Care (CTC) Program

The CTC pilot program will introduce thirty (30) 14–15-year-olds enrolled in the 2021 Lake County Summer Youth Program to a college-readiness curriculum for a one-week Springboard focusing on college access, persistence, transition and graduation. The program will take place after the Summer Boot Camp series, during the week of August 2nd.

The youth who complete the Springboard to AIM High program will receive a Certificate of Completion and be well-equipped and motivated to transition to the full, long-term AIM High program at their local high school. The pilot will operate within the framework of Lake County Workforce Development's WIOA Youth Comprehensive Career Pathway Program and will ensure that participating youth receive a robust sequence of services that incorporates the fourteen (14) required federal WIOA program elements.

The budget for this CTC pilot is \$46,754.00.

## 4. Youth Professional Services

Proceed with identifying an entity to provide professional services for technical assistance in the areas of community and program assessments, stakeholder strategy discussions and service delivery gap analysis. Focusing specifically on the following deliverables:

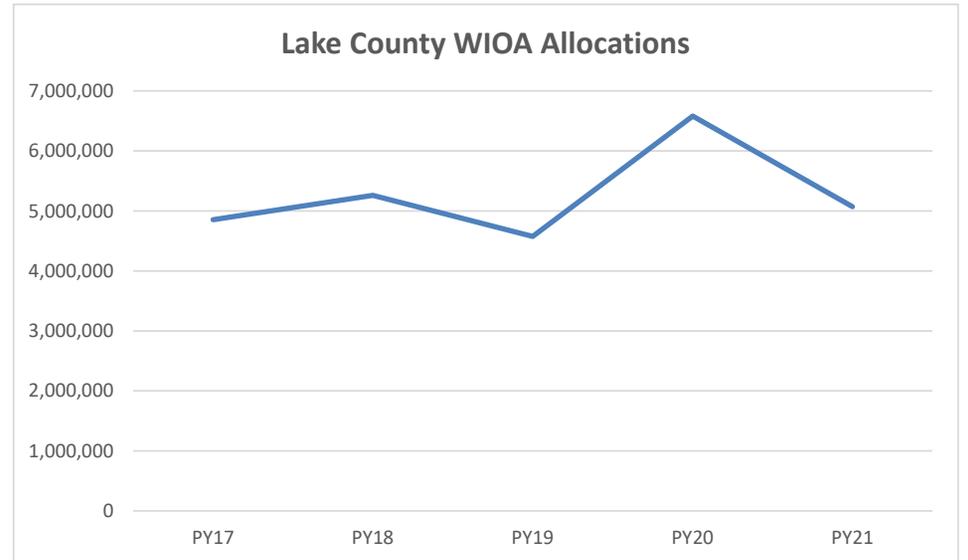
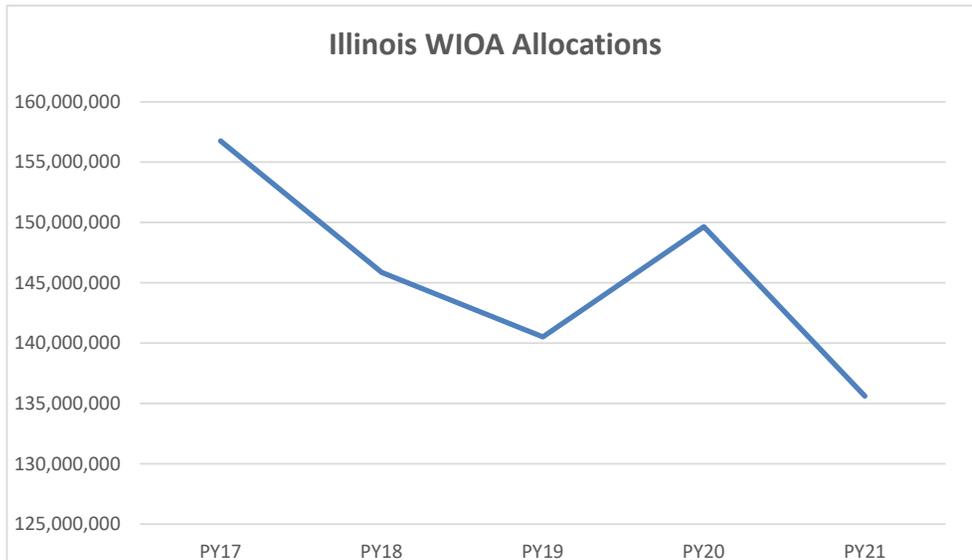
- **COMMUNITY ASSESSMENT:** Gather and prepare demographic, workforce and education profiles, labor market information and community resources within Lake County. Develop a data driven profile to provide services for the young adults in the county.
- **INTERVIEW TARGET POPULATIONS:** Interview/survey the targeted Opportunity Youth populations in Lake County. With the outcome of better understanding their specific needs, career interests, real and perceived barriers, unique circumstances, and support or lack of support from foster, probation, and homeless care systems. This should include youth served by the current system and young adults not served by the system.
- **STAKEHOLDER STRATEGY:** The workforce development system is not a stand-alone program and depends heavily on partnerships and collaborations. Interview current partners and potential future partners. Interviewees should include representatives from: schools and alternative schools, community colleges, state employment department, Department of Rehabilitation, community-based representatives, and parents.
- **SERVICE DELIVERY/GAP ANALYSIS:** The current service delivery system will be analyzed, and a service gap analysis will be conducted to identify geographic/demographic and resources opportunities to improved services.

The budget for the Professional Services not to exceed \$50,000.

Illinois Allocations							
	PY17	PY18	PY19	PY20	PY21	PY21 vs PY 20 differnce	%
Youth	45,494,273	42,733,627	41,773,340	47,902,600	43,380,155	(4,522,445)	-9.44%
Adult	42,669,679	40,226,996	39,309,591	45,085,051	40,871,014	(4,214,037)	-9.35%
DW	68,592,435	62,900,780	59,425,694	56,663,539	51,358,724	(5,304,815)	-9.36%
	<b>PY17</b>	<b>PY18</b>	<b>PY19</b>	<b>PY20</b>	<b>PY21</b>		
Illinois WIOA Allocations	156,756,387	145,861,403	140,508,625	149,651,190	135,609,893	(14,041,297)	-9.38%

Lake County Allocations							
	PY17	PY18	PY19	PY20	PY21	PY21 vs PY 20 differnce	%
Youth	1,669,961	1,618,824	1,405,651	2,096,374	1,687,667	(408,707)	-0.242173
Adult	1,625,811	1,537,041	1,353,304	1,981,804	1,595,452	(386,352)	-0.242158
DW	1,558,510	2,105,402	1,818,039	2,502,700	1,787,419	(715,281)	-0.400175
	<b>PY17</b>	<b>PY18</b>	<b>PY19</b>	<b>PY20</b>	<b>PY21</b>		
Lake County WIOA Allocations	4,854,282	5,261,267	4,576,994	6,580,878	5,070,538	(1,510,340)	-0.297866



Lake County Workforce Development Board  
 PY'21 WIOA Formula Fund Proposed Grant Budget and Notes

Descriptions	Expenditures			Variance
	PY'20 Budget	5-31-21	PY'21 Budget	
<b>Personnel</b>				
Salaries & Fringes - Workforce Development employees	2,508,340.00	1,153,932.00	<b>2,209,322.00</b>	(299,018.00)
Indirect Cost Rate - Lake County Rate	309,078.00	151,864.00	<b>273,868.00</b>	(35,210.00)
Temporary Employment Services	61,548.00	70,774.00	<b>37,190.00</b>	(24,358.00)
Trips & Training - employees and board members	14,800.00	6,768.00	<b>13,858.00</b>	(942.00)
<b>Occupancy and Operational - Workforce Development and Job Center facilities</b>				
Occupancy Expense	303,895.00	147,165.51	<b>298,717.00</b>	(5,178.00)
Workforce Development operations	58,197.00	42,717.00	<b>23,467.00</b>	(34,730.00)
<b>Annual Contracts/Memberships/Subscriptions/Licenses - WFB, WDD, and Job Center</b>				
Business Outreach Services - LCP	55,000.00	32,000.00	<b>30,000.00</b>	(25,000.00)
Metro Chicago Workforce Partners Membership	14,000.00	14,000.00	<b>14,000.00</b>	-
Illinois Workforce Partnership Dues	1,500.00	1,500.00	<b>1,500.00</b>	-
National Association of Workforce Boards Dues	1,700.00	1,700.00	<b>1,700.00</b>	-
United Way 211 Support	5,000.00	5,000.00	<b>5,000.00</b>	-
EMSI Labor Market Data	7,500.00	11,000.00	<b>11,000.00</b>	3,500.00
Subscriptions - Job Center	1,900.00	383.00	<b>1,700.00</b>	(200.00)
Lake County Careers Website	11,500.00	11,500.00	<b>11,500.00</b>	-
Reduce Recidivism Membership	250.00	150.00	<b>150.00</b>	(100.00)
TABE Tests - basic skills testing materials	5,000.00	-	<b>-</b>	(5,000.00)
ZOOM Licenses	-	750.00	<b>750.00</b>	750.00
DocuSign	12,000.00	12,000.00	<b>10,428.00</b>	(1,572.00)
Survey Monkey	12,000.00	12,000.00	<b>12,000.00</b>	-
<b>PY'20 New Program Requests</b>				
WFB -Communication & Outreach, LMI Report	60,600.00	19,190.00	<b>32,800.00</b>	(27,800.00)
WFB - Inclusive Leadership Institute - DEI Training	14,400.00	7,200.00	<b>7,200.00</b>	(7,200.00)
Chamber Outreach Programs	68,000.00	-	<b>-</b>	(68,000.00)
LinkedIn Learning	29,950.00	29,950.00	<b>19,560.00</b>	(10,390.00)
Case Management System	25,000.00	-	<b>-</b>	(25,000.00)
Job Center Partner Referral Webpage - Unify	-	8,500.00	<b>8,500.00</b>	8,500.00
<b>Direct Participant Services</b>				
Participant Supportive Services	19,525.00	9,205.00	<b>15,000.00</b>	(4,525.00)
Youth Contracts	400,000.00	176,783.18	<b>386,528.00</b>	(13,472.00)
Bring Your 'A' Game Licenses and Seats	-	11,230.00	<b>7,500.00</b>	7,500.00
Individual Training Accounts (ITAs)	1,301,381.00	1,253,177.00	<b>1,127,300.00</b>	(174,081.00)
Work Experience Wages/Stipends	859,750.00	440,836.00	<b>322,000.00</b>	(537,750.00)
On the Job Training wages	191,000.00	127,209.00	<b>88,000.00</b>	(103,000.00)
Incumbent Worker training	400,000.00	-	<b>100,000.00</b>	(300,000.00)
<b>WFD Grand Totals</b>	<b>6,752,814.00</b>	<b>3,758,483.69</b>	<b>5,070,538.00</b>	<b>(1,682,276.00)</b>

Lake County Workforce Development Board  
 PY'21 WIOA Formula Fund Proposed Grant Budget and Notes

Salaries & Fringes - Workforce Development employees	29 FTEs. Reduction - 2 FTEs vacant not budgeted, 2 FTEs allocated to additional grants
Indirect Cost Rate - Lake County Rate	Lake County Government Indirect Rate 18.1% applied to personnel salaries/wages
Temporary Employment Services	1 FTE, Reduction - 6 month budgeted
Trips & Training - employees and board members	Mileage and conference travel. Reduction - less allowance

Occupancy Expense	Lease with College of Lake County. Occupancy, parking and security costs increased. Cleaning at same rate. Reduction- utilities adjustment.
Workforce Development operations	Office supplies, copier leases, records destruction, fax machines, wifi hubs. Reduction - not replacing public computers this year.

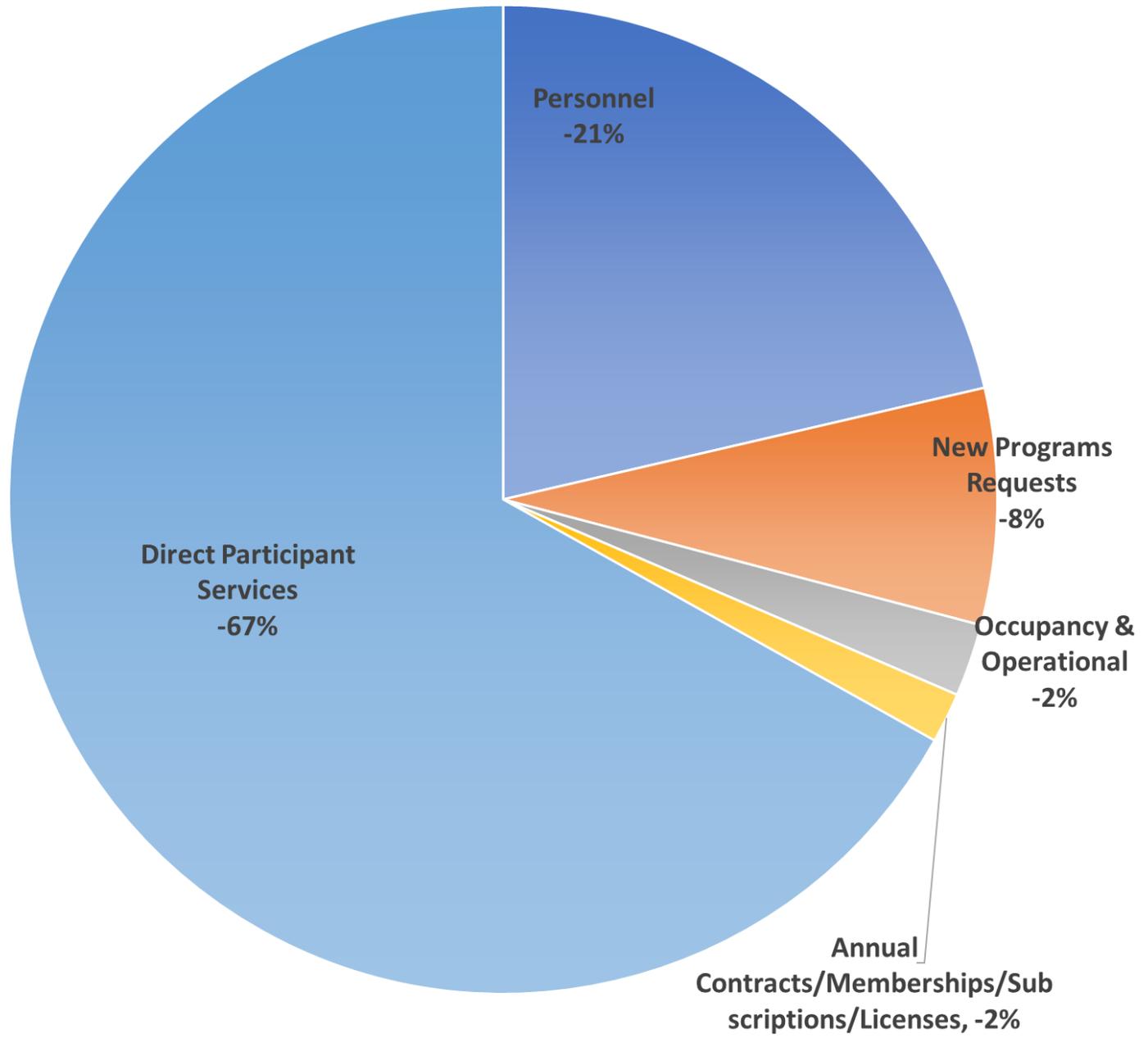
Lake County Partners	Annual agreement. Reduction
Metro Chicago Workforce Partners Membership	Workforce Partners of Metropolitan Chicago annual cost sharing agreement
Illinois Workforce Partnership Dues	Illinois Workforce Directors association
National Association of Workforce Boards Dues	National Workforce Board association
EMSI Labor Market Data	Labor Market Data Tool - licenses shared with WDD & LCP
Subscriptions - Job Center	Publications and Periodicals
Lake County Careers Website	Website hosting and development.
TABE Tests - basic skills testing materials	No additional testing materials need to be purchased

Consultants - Communication and Outreach	Continue with Pat Davis Design Group agreement
WFB - Inclusive Leadership Institute - DEI Training	Continue with agreement to complete Inclusive Leadership training Never Developed
LinkedIn Learning	Purchase seats for participants. Reduction - reduce the # of licenses Never Developed
Lake County Careers Website	Increase - expanded to included Job Center partner internal pages

**Training Budget is 50% of Adult/Dislocated Worker Budget. Work Experience is 20% of Youth Budget.**

Participant Supportive Services	Enroll 30 participants @ \$500 per; plan to serve 25 less.
Youth Contracts	Enroll 60 participants @ \$6,446 per; no reduction in planned enrollments.
Bring Your 'A' Game Licenses and Seats	Purchase seats for youth participants
Individual Training Accounts (ITAs)	Enroll 248 participants @ \$4,546 per; plan to serve 169 less
Work Experience Wages/Stipends	Enroll 43 participants @ \$7,488 per; plan to serve 27 less
On the Job Training wages	Enroll 8 participants @ \$11,000 per; plan to serve 10 less
Incumbent Worker training	Target 8 companies @ \$12,500 per; plan to reduce the budget per company

### Areas with Budget Reductions PY'20 vs PY'21



**Lake County Workforce Development Board**  
**June 24, 2021**  
**PY'21 WIOA Grant Plan**  
**July 1, 2021 to June 30, 2022**

Youth	PY'20 Plan	PY'20 Actual	PY'21 Plan	Variance
<b>Youth Registrants</b>	232	192	145	<u>75.5%</u>
<b>Prior Year Registrants</b>	100	84	110	
Academic Learning Services	105	137	100	73.0%
ITA	45	51	15	
Non ITAs		74	60	
Remedial/Prevocational	60	29	11	
Work Related Services	50	27	12	44.4%
Work Experience	45	25	15	
OJT	5	2	0	
Support Services	25	33	17	51.5%

Adult	PY'20 Plan	PY'20 Actual	PY'21 Plan	Variance
<b>Adult Registrants</b>	263	216	160	<u>74.1%</u>
Career Services	263	224	160	
Work Experience/Internships	15	25	18	72.0%
Training Services	180	169	112	66.3%
ITAs	180	169	100	
Work Based Training	15	5	3	60.0%
OJT	15	5	3	
Transition	5		0	
Support Services	25	15	10	66.7%

Dislocated Worker	PY'20 Plan	PY'20 Actual	PY'21 Plan	Variance
<b>Dislocated Worker Registrants</b>	295	301	212	<u>70.4%</u>
Career Services	295	297	212	
Work Experience/Internships	20	20	10	50.0%
Training Services	200	198	125	63.1%
ITAs	200	197	133	
Work Based Training	10	11	5	45.5%
OJT	10	11	5	
Support Services	20	7	3	42.9%
Incumbent Worker Training				

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# WORKFORCE PARTNERS OF METROPOLITAN CHICAGO

## 2020 YEAR-END REPORT

### EXECUTIVE SUMMARY

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The Workforce Partners of Metropolitan Chicago (WPMC) represent the seven local workforce areas in the Northeast Economic Development Region of Illinois. The geographic area of the region includes the following 10 counties: Cook, DeKalb, DuPage, Grundy, Kane, Kankakee, Kendall, Lake, McHenry, and Will. The economic impact of the region is significant especially when considering that this 10-county region represents nearly 70 percent of the population and of the employment base of the entire State of Illinois.

The seven local workforce areas of WPMC have worked together on strategic planning and a variety of policy concerns, programming and training for over 20 years. Local areas have jointly contributed staff time, funding, connections and more to regional activities because the leadership knows: our economy is regional; people don't necessarily live where they work; employers and job seekers don't care about county boundaries when seeking assistance, and together they are stronger and smarter than apart.

2020 started as a strong year in terms of regional efforts. In February of 2020, the COVID-19 pandemic hit and the WPMC shifted their efforts to address the needs presented by the pandemic. The report that follows highlights the activities and projects that were undertaken by the WPMC in 2020 and includes a perspective of the impact of the COVID-19 pandemic.

## Major Activities in 2020

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### Grants

- **Transportation/Distribution/Logistics - \$777,917**
    - Catalog of Promising Practices in TDL recruitment, hiring and employee retention.
    - Establishing industry career pathways for multiple occupations.
    - Pinpointing employer "pain points," or collective talent needs and prepare to address them.
    - Developing Regional Business Services Teams (at the Title I level and with Core Partners).
    - Conducting a regional incumbent worker demonstration project
  - **Apprenticeship Navigator - \$399,948**
    - Regional staff to assist businesses and local areas develop apprenticeship plans
    - Business outreach and engagement
    - Business Advisory Council for region
  - **Apprenticeship Intermediary – \$249,996**
    - Partial funding from grant for three apprenticeship programs in Region
    - Leveraging of other funding and employer contributions to launch projects
    - Assistance with obtaining DOL registration
  - **Technical Assistance/Staff and Partner Integration \$166,005**
    - Regional Planning
    - Regional Business Service Team expansion
    - Front-Line Staff/Career Coach development and training
    - American Job Center (AJC) Operator development and training
  - **Illinois Training Provider List Changes**
    - Input on proposed policy revision
    - Recommendations on demand occupations
  - **Communications**
    - Communication Plan
    - Thankful Video
    - Outreach to key stakeholders in the system
  - **COVID Pivot for Service Provision**
    - Technology improvements and enhancements to serve job seekers and businesses
    - Job Fair/Workshops/Intake – virtual and drive-thru
    - Data needs to make strategic changes due to COVID
    - Congressional outreach on impacts and funding
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