Workforce Development Board

## Lake County Workforce Development Board Executive Committee Meeting Minutes

**Wednesday, June 3, 2020 at 8:15 AM**[**Zoom Meeting**](https://zoom.us/j/92337269977?pwd=RVpueU13RXNkUmNWVFhLQkdhU1F5dz09) **URL:** [**https://us02web.zoom.us/j/81915637906**](https://us02web.zoom.us/j/81915637906)

*Attachments are available upon request:* [*WorkforceBoard@LakeCountyIL.gov*](mailto:WorkforceBoard@LakeCountyIL.gov)

**Present:** Chairman Warrington, Chris Hammerlund, Jennifer Harris, Tim Dempsey, Dennis Kessler, Edward Melton, Lori Suddick, Mike Rummel, Jennifer Serino  

1. **Call to Order** . . . . . . . . . . . . . . . . . . .. . . . . . . . . . . . . . . . . . . . . . . . . .Andrew Warrington, Committee Chairman

*Chair Warrington called the meeting to order at 8:15 AM.*

*A quorum was present.*

1. **Public Comment***There was no public comment.*

1. **Chairman’s Report** . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Andrew Warrington  
   *Chairman Warrington welcomed Dan Ortego, College of Lake County, College of Lake County Career and Job Placement Center and Eric Bravo, Lake County Workforce Development Board Intern to the meeting.*
2. **Consent Agenda** 
   1. Approve the May 2020 Committee Meeting Minutes. Attachment A.1
   2. Approve the PY20 Job Center of Lake County MOU and Operating Budget for   
      July 2020 – June 2021. Attachment A.2
   3. Accept the DCEO Regional Technical Assistance Grant in the amount of $166,005.65. Attachment A.3
   4. Accept the DCEO Rapid Response Small Business Layoff Aversion Grant in the   
      amount of $110,042.26. Attachment A.4

*Action: A motion was made by Member Harris, seconded by Member Melton that the Consent Agenda be approved.     
 The motion carried.*

1. **Action Items**
2. **Action Item** Attachment B  
   Approve the Nomination Committee’s Recommended Slate of Officers for PY20.   
    *Member Dempsey reminded the committee of the following:*

* *The Nominating Committee will report its recommendations for the new term beginning July 1, 2020.*
* *The recommended slate will be presented at the Board meeting on June 25.*
* *Other Board Members may be nominated for consideration at the Board meeting on June 25.  
  Member Dempsey led the nomination committee; he put the motion on the floor to nominate the recommended slate of officers. He called the motion three times and no other were nominated.   
  Action: A motion was made by Member Dempsey, seconded by Member Melton that the slate of officers for PY 20 be approved.  
  Motion carries.*

1. **Action Item** Attachment CAccept the Workforce Innovation & Opportunity Act PY20 Allocations in the amount of $6,580,878.

Accept the Workforce Innovation & Opportunity Act PY19 Revised Allocations in the amount of $40,000.   
 *A motion was made by Member Suddick, seconded by Member Rummel that the Workforce Innovation & Opportunity Act PY20 Allocations in the amount of $6,580,878 and the Workforce Innovation & Opportunity Act PY19 Revised Allocations in the amount of $40,000 be approved.     
 The motion carried.*

1. **Action Item** Attachment D  
   Approve the Comprehensive Career Pathway Workforce Innovation & Opportunity Act Youth Subrecipients Agreements Totaling $386,528.00 to serve 60 WIOA eligible youth.

*A motion was made by Member Hammerlund, seconded by Member Stoneman that the Comprehensive Career Pathway Workforce Innovation & Opportunity Act Youth Subrecipients Agreements Totaling $386,528.00 to serve 60 WIOA eligible youth* *be approved.*   
 *The motion carried.*

1. **New Business** 
   * Illinois Department of Commerce and Economic Opportunity LWIA 1 PY19 Combined Monitoring.

*Member Serino informed the committee that the Lake County Workforce Development is entering into DCEO PY19 monitoring.*

1. **Updates & Information**
2. National Association of Workforce Boards
3. College of Lake County
4. Illinois Workforce Innovation Board   
    *Chairman Warrington shared that the IWIB has created a New Business Engagement Committee. The Board has two members who will be on this committee: Jennifer Serino, Lake County Workforce Development Board and Robyn Safron, HydraForce*
5. Workforce Development Department  
    AW: Member Serino please share your update.
   * Modified work schedules
   * Reopening of the Job Center
   * Illinois has received funding notices for two Dislocated Worker Grant projects:
     + Disaster Relief (DR) funding opportunity
     + Employment Recovery (ER) funding opportunity

#### Business & Finance Updates

#### Grant Expenditure Report Attachment E *Member Serino reviewed the Grant Expenditure Report and shared that all budgets are on track.*

#### Upcoming Board & Committee Meetings

* 1. Executive Committee Meeting – July 1, 2020 at 8:15 AM
  2. Workforce Development Board Meeting – June 25, 2020 at 8:00 AM

*Chairman Warrington announced that the next Board meeting is scheduled for June 25, 2020 and the next Executive Committee will be July 1, 2020. Both meetings will be done virtually.*

#### Adjournment

*A motion was made by member Stoneman and second by member Melton that the meeting be adjourned.     
  The meeting was adjourned at 9:13 AM.*